MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: TARASOFF, BORIS D.
OFFICIAL PERSONNEL FILE

INCLUSIVE DATES:

CUSTODIAL UNIT/LOCATION: C/LAD

ROOM:

DELETIONS, IF ANY:

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL
28 June		DAN HARDWAY	Dan Hardway

NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE.

TARASOFF, BORIS D. 019477

14-00000

S-E-C-R-E-T
(When Filled in)

TCKM, 11-3070

60 9
73 3 B60

27 April 1971

MEMORANDUM FOR: Chief, Transactions & Records Branch, Control Division, Office of Personnel

SUBJECT : Custody of Honor and Merit Award presented to Mr. Boris D. Tarasoff

Because of security restrictions, the Honor and Merit Awards Board is acting as custodian of the subject's Honor Award and related papers listed below:

Certificate of Merit

When security restrictions no longer prevail, the Awardee may obtain his award by calling the Executive Secretary.

Ellin B Glenn

Ellin B. Glenn
Executive Secretary
Honor and Merit Awards Board

Distribution:
Original - Subject's OPF (No. 019477)
1 - C/WH Support Staff
1 - HMAB Case File

S-E-C-R-E-T

14-00000

ADMINISTRATIVE - INTERNAL USE ONLY

Rd. 70

MEMORANDUM FOR: Mr. Doris D. Turasoff

THROUGH : Deputy Director for Plans

THROUGH : Chief, WH Division

SUBJECT : Certificate of Merit

1. The Honor and Merit Awards Board is pleased to notify you that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretary, Honor and Merit Awards Board, Office of Personnel, extension 3[illegible]. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you will not be available for such a ceremony.

ROBERT M. GAYNOR
Recorder
Honor and Merit Awards Board

Distribution:
Orig - Addressee
1 - C/WH
1 - D/Pers Reader Chrono/OPF
1 - Sec't, HMAB
1 - Recorder, HMAB

ADMINISTRATIVE - INTERNAL USE ONLY

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 3 November 1970

1. SERIAL NUMBER: 019477

2. NAME (Last-First-Middle): [redacted]

3. NATURE OF PERSONNEL ACTION: RETIREMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM

4. EFFECTIVE DATE REQUESTED:

MONTH	DAY	YEAR
11	30	70

5. CATEGORY OF EMPLOYMENT: REGULAR

6. FUNDS:

V TO V		V TO CF
CF TO V	X	CF TO CF

7. FINANCIAL ANALYSIS NO. CHARGEABLE: 1135 0990

8. LEGAL AUTHORITY (Completed by Office of Personnel): P.L. 88-643 Sect. 235c

9. ORGANIZATIONAL DESIGNATIONS:
DDP/WH
FOREIGN FIELD
BRANCH 1
MEXICO CITY, MEXICO STATION

10. LOCATION OF OFFICIAL STATION: MEXICO CITY, MEXICO

11. POSITION TITLE: OPS OFFICER

12. POSITION NUMBER: 0489

13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS

15. OCCUPATIONAL SERIES: 0136.01

16. GRADE AND STEP: 12 5

17. SALARY OR RATE: $ 16,084

18. REMARKS:

Not recommended for Re-employment List

1 - Finance

18A. SIGNATURE OF REQUESTING OFFICIAL: Henry L. Berthold, C/WH/Pers — DATE SIGNED: 4 Nov 70

18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Carl T. Taylor — DATE SIGNED: 4 Nov 70

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. HDQTRS. CODE	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
45	10				3	11 12 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1—CSC, 2—ORGN, 3—FICA, 5—NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA (TYPE, MO. DA. YR.)	EOD DATA	33. SECURITY REQ. NO.	34. SEX
			REE ...				

35. VET. PREFERENCE (CODE: 0—NONE, 1—5 PT., 2—10 PT.)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR RESV PROV./TEMP; CODE)	39. FEGLI, HEALTH INSURANCE (CODE: 0—WAIVED, 1—YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMP.; STATE CODE)

45. POSITION CONTROL CERTIFICATION: 11-5-70 ...

46. O P APPROVAL: Dean H. Fitzgerald — DATE APPROVED: 11.05/70

FORM 3-67 1152 USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4)

14-00000

SECRET
(When Filled In)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Tarasoff, Boris	Self	70-0502

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 2 Jan 69-5 Oct 69.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE
14 January 1970	[illegible]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM 10-58 1076 USE PREVIOUS EDITION.

SECRET

(4-21-35)

14-00000

SECRET
(When Filled In)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Tarasoff, Boris	Wife-Anna	68-0264

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 22 June 1967.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE
25 September 1967	B. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

(4-21-33)

FORM 10-59 1076 USE PREVIOUS EDITION.

SECRET

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 25 AUGUST 1967

1. SERIAL NUMBER: 019477

2. NAME (Last-First-Middle): [illegible] [redacted]

3. NATURE OF PERSONNEL ACTION: REASSIGNMENT

4. EFFECTIVE DATE REQUESTED: MONTH 09 | DAY 10 | YEAR 67

5. CATEGORY OF EMPLOYMENT: REGULAR

6. FUNDS: V TO V | V TO CF | CF TO V | XX CF TO CF

7. FINANCIAL ANALYSIS NO. CHARGEABLE: 8135 0990

8. LEGAL AUTHORITY (Completed by Office of Personnel)

9. ORGANIZATIONAL DESIGNATIONS:
DDP/WH
FOREIGN FIELD
BRANCH 1
MEXICO CITY, MEXICO STATION

10. LOCATION OF OFFICIAL STATION: MEXICO CITY, MEXICO

11. POSITION TITLE: OPS OFFICER

12. POSITION NUMBER: 0489 HXXX

13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS

15. OCCUPATIONAL SERIES: 0136.01

16. GRADE AND STEP: 12 3

17. SALARY OR RATE: $ 11685

18. REMARKS

FROM: SAME/0418 [redacted]

1 - Finance

18A. SIGNATURE OF REQUESTING OFFICIAL: [signature]
Henry L. Berthold
C/WH/Personnel

DATE SIGNED: 25 August

18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [signature]

DATE SIGNED: [illegible]

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. HQQTRS CODE	25. DATE OF BIRTH
37	10	[illegible]629 / WH	45075		3	11 [illegible] 28

26. DATE OF GRADE; 27. DATE OF LEI; 28. NTE EXPIRES; 29. SPECIAL REFERENCE; 30. RETIREMENT DATA (1—CSC, 2—OASDI, 3—FICA, 4—NONE); 31. SEPARATION DATA CODE; 32. CORRECTION, CANCELLATION DATA; EOD DATA; 33. SECURITY REQ. NO.; 34. SEX; 35. VET. PREFERENCE (0—NONE, 1—5 PT., 2—10 PT.); 36. SERV. COMP. DATE; 37. LONG. COMP. DATE; 38. CAREER CATEGORY (CAR, RESV, PROV, TEMP); 39. FEGLI HEALTH INSURANCE (0—WAIVED, 1—YES; HEALTH INS. CODE); 40. SOCIAL SECURITY NO.; 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)); 42. LEAVE CAT. CODE; 43. FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMPTIONS); 44. STATE TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMP.; STATE CODE)

45. POSITION CONTROL CERTIFICATION

46. O P APPROVAL: [signature]

DATE APPROVED: 6 Sep 67

FORM 3-67 1152 USE PREVIOUS EDITION

SECRET

GROUP 1
Excluded from automatic downgrading and declassification

SECRET

2 AUG 1967

MEMORANDUM FOR: Director of Personnel

THROUGH : DDP/OP

SUBJECT : [redacted] Request for Early Home Leave

1. In accordance with HR 20-30b(3), it is requested that approval be granted for [redacted] to begin home leave short of tour.

2. [redacted] has been [redacted] in Mexico City since 5 June 1963. He last returned from home leave on 13 January 1966 but because his wife's parents are in very poor health, the Station has requested on his behalf that the date of his home leave be advanced to 23 September 1967.

3. The Station and [redacted] are aware of the requirements to extend his next tour in Mexico City by the number of days his present tour will be reduced.

4. [redacted], a participant in the CIA Retirement and Disability System, will reach mandatory retirement age in November 1968. At that time he will be converted to contract employee status in order that the Division may retain his unique skills. (There is a continuing requirement for [redacted]' services as the Station's Russian and Spanish translator which could not be met as effectively by the utilization of other personnel.)

5. If this request is approved, please coordinate on the attached cable to Mexico City.

SECRET

SUBJECT: [redacted]S, Request for Early Home Leave

William V. Broe
Chief
Western Hemisphere Division

Attachment:
Bio Profile

CONCUR:

A DDP/OP | 3 Aug 1967 Date

APPROVED:

Director of Personnel | 3 Aug 67 Date

☐ UNCLASSIFIED ☐ INTERNAL USE ONLY ☐ CONFIDENTIAL ☐ SECRET

ROUTING AND RECORD SHEET

OP-865

SUBJECT. (Optional)

FROM: Patricia P. MacDougall ppm
WH/Personnel 3D5309

EXTENSION: 6815

NO.

DATE: 1 August 1967

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/WH/Personnel			[illegible]	
2. C/WH/1 3B4403			[illegible]	Call Linda x 4516
3. SB/Pers 5B4804			[illegible]	
4. C/WH/SS 3D3102			[illegible]	Hand Carry
5. C/WHD 3D3107	2 AUG 1967		[illegible]	
6. Mr. Collins CSPS/AP GG10	3 Aug. '67		Dmc	Subject has had 24 months continuous service in Mexico since 6 September 1960. CCS has no objection 6 to 10. This is in accord with the agreement you reached discussing this with Chief, WH. 6 to 10 + 12. Recommend approval. Douglas M. Collins
7.				
8. [redacted]				
9.				
10. DDP/OP 3C29	3 AUG 1967	3 Aug	[illegible]	
11.				
12. D/Pers 5E56			[illegible]	
13. WH/Pers 3D5309				
14. C/WHD 3D3107				
15.				

FORM 3-62 610 USE PREVIOUS EDITIONS ☐ SECRET ☐ CONFIDENTIAL ☐ INTERNAL USE ONLY ☐ UNCLASSIFIED

ORIG: [illegible]
UNIT: WH PERSONNEL
EXT: 6515
DATE: 1 AUGUST 1967

MESSAGE FORM
TOTAL COPIES: 14

SECRET

CABLE SECRETARIAT DISSEMINATION

BY 30 PER

CONF: WH 6 | RID COPY | INFO: FILE, VR, C/OPSER, D/OP, C/CCS3, C/KSPS

SECRET

3 22 35 Z

CITE DIRECTOR 23166

TO MEXICO CITY

RYBAT/

REFS: A. HMMT-7717
B. FR 20-145 (3)
C. HMMT-7964

1. DIRECTOR OF PERSONNEL APPROVES REF A REQUEST FOR HOME LEAVE SHORT OF TOUR. NEXT TOUR WILL BE EXTENDED BY NUMBER DAYS PRESENT TOUR SHORTENED.

2. HQS HAS DECIDED NOT TO GRANT EXCEPTION RETURNING FEINGLASS TO CIVIL SERVICE RETIREMENT SYSTEM BUT INSTEAD PLANS HIS USE AS A CONTRACT EMPLOYEE FOLLOWING RETIREMENT UNDER AGENCY SYSTEM IN NOVEMBER 1968. (SEE HR-5495 RE EMPLOYMENT OF ANNUITANTS)

3. WILL ADVISE RE TDY REPLACEMENT AND EXACT TIMING.

Mr. Conner (SB) x6412 will fill TDYer.

//END OF MESSAGE//

D/PERS [signature]
DDP/OP [signature]
C/CSPS [signature]
C/WH/1 [signature]
C/WH PERS [signature]

WILLIAM V. BROE
C/WHD

[signature]
GEORGE R. THOMPSON
C/WH/SS

RELEASING OFFICER | COORDINATING OFFICERS | SECRET | GROUP 1 Excluded from automatic downgrading and declassification | AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED. COPY NO.

SECRET

REQUEST FOR PERSONNEL ACTION

XX/B

DATE PREPARED: 29 MARCH 1967

1. SERIAL NUMBER: 019477
2. NAME (Last-First-Middle): [redacted]
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT
4. EFFECTIVE DATE REQUESTED: MONTH 04 | DAY 09 | YEAR 67
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: V TO V | V TO CF | CF TO V | XX CF TO CF
7. FINANCIAL ANALYSIS NO. CHARGEABLE: 7135-0990
8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS:
   DDP/WH
   FOREIGN FIELD
   BRANCH I
   MEXICO CITY, MEXICO STATION
10. LOCATION OF OFFICIAL STATION: MEXICO CITY, MEXICO
11. POSITION TITLE: OPS OFFICER
12. POSITION NUMBER: 0418
13. CAREER SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 12 ~~2~~ 3
17. SALARY OR RATE: $ ~~11306~~ 11685
18. REMARKS:

FROM: SAME/0400

1 - Finance

18A. SIGNATURE OF REQUESTING OFFICIAL: Robert D. Cashman, Chief, WH Personnel | DATE SIGNED: 29 March
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER | DATE SIGNED: 4 Apr 67

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. CODES	25. DATE OF BIRTH MO. DA. YR.	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
37	10	5164	WH	15075		3	11 02 22		

28. NTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1—CSC 2—FICA 3—NONE / CODE	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.	EOD DATA	33. SECURITY REQ. NO.	34. SEX

35. VET PREFERENCE CODE (0—NONE 1—5 PT 2—10 PT)	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAR. RESV. PROV. TEMP / CODE	39. FEGLI / HEALTH INSURANCE CODE (0—WAIVER 1—YES) / HEALTH INS. CODE	40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0—NO PREVIOUS SERVICE 1—NO BREAK IN SERVICE 2—BREAK IN SERVICE (LESS THAN 3 YEARS) 3—BREAK IN SERVICE (MORE THAN 3 YEARS))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED (1—YES 2—NO) / CODE / NO. TAX EXEMPTIONS	44. STATE TAX DATA FORM EXECUTED (1—YES 2—NO) / CODE / NO. TAX EXEMP. / STATE CODE

45. POSITION CONTROL CERTIFICATION: CA-11-CPK
46. O.P. APPROVAL: Don H. Luetscher | DATE APPROVED: 7 Apr 67

FORM 2-66 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

XXB

SECRET
(When Filled In)

6 5 /

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 12 December 1966

1 SERIAL NUMBER	2 NAME (Last-First-Middle)
019477	[redacted]

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE REQUESTED (MONTH / DAY / YEAR)	5 CATEGORY OF EMPLOYMENT
DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM	12 / 18 / 66	REGULAR

6 FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	7 FINANCIAL ANALYSIS NO. CHARGEABLE	8 LEGAL AUTHORITY (Completed by Office of Personnel)
			X		7135-0990	PL 88-643 Sect. 203

9 ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP/WH	MEXICO CITY, MEXICO

11 POSITION TITLE	12 POSITION NUMBER	13 CAREER SERVICE DESIGNATION
		D

14 CLASSIFICATION SCHEDULE (GS, LB, etc.)	15 OCCUPATIONAL SERIES	16 GRADE AND STEP	17 SALARY OR RATE
		12	$

18 REMARKS

EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE.

18A SIGNATURE OF REQUESTING OFFICIAL	DATE SIGNED	18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER	DATE SIGNED

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREE CODE	24 HOOTES CODE	25 DATE OF BIRTH (MO. DA. YR.)	26 DATE OF GRADE (MO. DA. YR.)	27 DATE OF LEI (MO. DA. YR.)

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1-CSC, 3-FICA, 5-NONE) CODE	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA (TYPE, MO. DA. YR)	EOD DATA	33 SECURITY REQ NO	34 SEX
		2					

35 VET PREFERENCE (CODE: 0-NONE, 1-5 PT, 2-10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG COMP DATE (MO DA YR)	38 CAREER CATEGORY (CAR RESV, PROV TEMP) CODE	39 FEGLI HEALTH INSURANCE (CODE: 0-WAIVER, 1-YES; HEALTH INS. CODE)	40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS))	42 LEAVE CAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED 1-YES 2-NO; CODE; NO. TAX EXEMPTIONS)	44 STATE TAX DATA (FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMP; STATE CODE)

45 POSITION CONTROL CERTIFICATION	46 O P APPROVAL	DATE APPROVED
12-1364N	See memo signed by D/Pers dated 30 Nov 1966	

FORM 2-66 1152 USE PREVIOUS EDITION

OP-4-7-66

SECRET

(4)

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

SECRET

XXB

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 9 APRIL 1965

1. SERIAL NUMBER	019477
2. NAME (Last-First-Middle)	[redacted]
3. NATURE OF PERSONNEL ACTION	PROMOTION
4. EFFECTIVE DATE REQUESTED (MONTH / DAY / YEAR)	APR / 11 / 65
5. CATEGORY OF EMPLOYMENT	REGULAR
6. FUNDS	V TO V; V TO CF; CF TO V; X ~~CF TO CF~~
7. COST CENTER NO. CHARGEABLE	5135 0990
8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS	97 DDP/WH BRANCH 3 G MEXICO CITY, MEXICO STATION
10. LOCATION OF OFFICIAL STATION	MEXICO CITY, MEXICO
11. POSITION TITLE	OPS OFFICER
12. POSITION NUMBER	0400
13. CAREER SERVICE DESIGNATION	D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	GS
15. OCCUPATIONAL SERIES	0136.01
16. GRADE AND STEP	12 1
17. SALARY OR RATE	$ 10,250

18. REMARKS

FROM: GS-11.3/$9,240

TO BE EFFECTIVE 11 APRIL 1965

Recorded by CSPD

18A. SIGNATURE OF REQUESTING OFFICIAL	ROBERT D. CASHMAN C/WH/PERS	DATE SIGNED	4/9/65
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	[signature]	DATE SIGNED	9 Apr 65

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
22	10	51700	WH	45075		3	11 02 08	4 11 65	4 11 65

28. NTE EXPIRES (MO. DA. YR.) — 29. SPECIAL REFERENCE — 30. RETIREMENT DATA (1—CSC, 2—FICA, 3—NONE) CODE — 31. SEPARATION DATA CODE — 32. CORRECTION CANCELLATION DATA (TYPE, MO. DA. YR.) — EOD DATA — 33. SECURITY REQ. NO. — 34. SEX

35. VET. PREFERENCE CODE (0—NONE, 1—5 PT, 2—10 PT) — 36. SERV. COMP. DATE (MO. DA. YR.) — 37. LONG COMP. DATE (MO. DA. YR.) — 38. CAREER CATEGORY (CAR. RESV, PROV. TEMP) CODE — 39. FEGLI HEALTH INSURANCE CODE (0—WAIVED, 1—YES), HEALTH INS. CODE — 40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA CODE (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) — 42. LEAVE CAT CODE — 43. FEDERAL TAX DATA: FORM EXECUTED (1—YES, 2—NO), CODE, NO. TAX EXEMPTIONS — 44. STATE TAX DATA: FORM EXECUTED (1—YES, 2—NO), CODE, NO. TAX EXEMP, STATE CODE

45. POSITION CONTROL CERTIFICATION: [signature] 04/09/65

46. O.P. APPROVAL: Joseph B. [signature] BK — DATE APPROVED: 9 APR 1965

FORM 6-63 1152 USE PREVIOUS EDITION

SECRET

14

SECRET
(When Filled In)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Tarasoff, Boris D	Self	62-[illegible]

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on [illegible] 1961. Virus infection

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE
5 SEP 1963	B. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM 10-55 1076 USE PREVIOUS EDITION. SECRET (4-21-35)

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 14 MAY 1963

1. SERIAL NUMBER: 019477

2. NAME (Last-First-Middle): [redacted]

3. NATURE OF PERSONNEL ACTION: EXCEPTED APPOINTMENT

4. EFFECTIVE DATE REQUESTED: 06 05 63

5. CATEGORY OF EMPLOYMENT: REGULAR

6. FUNDS: V TO V / CF TO V / V TO CF / CF TO CF

7. COST CENTER NO. CHARGEABLE: 3135-5700-1000

8. LEGAL AUTHORITY (Completed by Office of Personnel)

9. ORGANIZATIONAL DESIGNATIONS:
DDP WH
BRANCH 3
MEXICO CITY, MEXICO STATION

10. LOCATION OF OFFICIAL STATION: MEXICO, MEXICO

11. POSITION TITLE: OPS OFFICER

12. POSITION NUMBER: 400

13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS

15. OCCUPATIONAL SERIES: 0136.01

16. GRADE AND STEP: 11 3

17. SALARY OR RATE: 8575

18. REMARKS:

1 COPY TO FINANCE DIV.

1 COPY TO SECURITY

Recorded by CSPD

19A. SIGNATURE OF REQUESTING OFFICIAL: ROBERT D. CASEMAN, C/WH/PERS — DATE SIGNED: 5/14/63

19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER — DATE SIGNED: 21 May 63

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	25. DATE OF BIRTH	27. DATE OF LEV	33. SEC.	34. SEX
13	10	3700	WH	45075	3	6 28 63		M/1

EOD DATA

36. SERV. COMP. DATE: 06 22 57 · 37. LONG. COMP. DATE: 12 26 56

35. VET. PREFERENCE CODE: 1 · 39. CAREER CATEGORY: C

41. PREVIOUS GOVERNMENT SERVICE DATA CODE: 1
0 = NO PREVIOUS SERVICE
1 = NO BREAK IN SERVICE
2 = BREAK IN SERVICE (LESS THAN 3 YRS)
3 = BREAK IN SERVICE (MORE THAN 3 YRS)

45. POSITION CONTROL CERTIFICATION: [signature] 6/05/63

46. O.P. APPROVAL: Joseph B. [signature] — DATE APPROVED: 29 May 63

FORM 4-62 1152 OBSOLETE PREVIOUS EDITION AND FORM 1152a

SECRET

GROUP 1 — Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 14 May 1963

1. SERIAL NUMBER	019477
2. NAME (Last-First-Middle)	TARASOFF, BORIS D. 06/04/62
3. NATURE OF PERSONNEL ACTION	RESIGNATION
4. EFFECTIVE DATE REQUESTED	
5. CATEGORY OF EMPLOYMENT	REGULAR
6. FUNDS	X V TO V
7. COST CENTER NO. CHARGEABLE	3235-1990-1000
8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS	DDP WH CS/CS DEVELOPMENT COMPLEMENT
10. LOCATION OF OFFICIAL STATION	WASHINGTON, D.C.
11. POSITION TITLE	I O FOREIGN DOC
12. POSITION NUMBER	9997
13. CAREER SERVICE DESIGNATION	D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	GS
15. OCCUPATIONAL SERIES	0132.62
16. GRADE AND STEP	11 3
17. SALARY OR RATE	$ 8575

18. REMARKS

FROM: SAME

1 COPY TO FINANCE DIVISION

Received by CSPD

18A. SIGNATURE OF REQUESTING OFFICIAL	DATE SIGNED	18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	DATE SIGNED
ROBERT D. CASHMAN, C/WH/PERS	5/14/63	For Myron Smith	21 May 1963

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING	22. STATION CODE	23. INTEGREE CODE	24. VOTRS. CODE	25. DATE OF BIRTH
45	10				1	11 62 03

30. RETIREMENT DATA: 1 = CSC, 2 = FICA, 3 = NONE

EOD DATA

35. VET. PREFERENCE: 0 = NONE, 1 = 5 PT., 2 = 10 PT.

39. FEGLI / HEALTH INSURANCE: 0 = WAIVER, 1 = YES

41. PREVIOUS GOVERNMENT SERVICE DATA: 0 = NO PREVIOUS SERVICE, 1 = NO BREAK IN SERVICE, 2 = BREAK IN SERVICE (LESS THAN 3 YRS), 3 = BREAK IN SERVICE (MORE THAN 3 YRS)

43. FEDERAL TAX DATA: FORM EXECUTED 1 = YES, 2 = NO

44. STATE TAX DATA: FORM EXECUTED 1 = YES, 2 = NO

45. POSITION CONTROL CERTIFICATION	46. O.P. APPROVAL	DATE APPROVED
[signature] 06/05/63	Charles W. Claxon	28 May 63

FORM 4-62 1152 OBSOLETE PREVIOUS EDITION AND FORM 1152a. (4)

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

SECRET
(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE ______________________ FOR THE FOLLOWING REASON:
(Date)

MY LAST WORKING DAY WILL BE	DATE SIGNED	SIGNATURE OF EMPLOYEE
		Boris D. Tarasoff

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)

INSTRUCTIONS

Items 1 thru 7 and Items 9 thru 18a - The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 - "Category of Employment" should show one of the following entries:

Regular	Summer	WAE
Part Time	Detail Out	Consultant
Temporary	Detail In	Military
Temporary - Part Time		

Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:

FIRST LINE
Major Component (Director, Deputy Director, etc.)
Office, Major Staff, etc.
Division or Staff (subordinate to first line)
Branch
Section
Unit

Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.

Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.

ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

SECRET

MHC: 5 JUNE 63

OEF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	TARASOFF BORIS D

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
RESIGNATION	06 04 63	REGULAR

6. FUNDS		V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
	X	CF TO V		CF TO CF	3235 1890 1000	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
I O FOREIGN DOC	9997	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0132.62	11 3	8575

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

Form 11-62 1150 Use Previous Edition

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 30 OCTOBER 1962

1. SERIAL NUMBER: 01977
2. NAME (Last-First-Middle): TARASOFF, BORIS D.
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT
4. EFFECTIVE DATE REQUESTED: MONTH 11 DAY 26 YEAR 62
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: X V TO V | CF TO V | V TO CF | CF TO CF
7. COST CENTER NO. CHARGEABLE: 3235-1990-1000
8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS: DDP/WH CS/CS DEVELOPMENT COMPLEMENT
10. LOCATION OF OFFICIAL STATION: WASHINGTON, D. C.
11. POSITION TITLE: I O Foreign Dev
12. POSITION NUMBER: 9997
13. CAREER SERVICE DESIGNATION: OD
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0132.62
16. GRADE AND STEP: 11 3
17. SALARY OR RATE: $ ~~8310~~ 8,575

18. REMARKS

FROM: DDI/FDD/USSR BR/MATERIALS & INDUSTRY SECT./WASH. D.C.

CONCURRENCE

18A. SIGNATURE OF REQUESTING OFFICIAL: P. C. BOWERS WH/PERS OFCR — DATE SIGNED: 10/31/62
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Paul C. Wilson — DATE SIGNED: 5 Nov 62

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	8	4997 WH			1	11 02 08		

28. NTE EXPIRES | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA (1 - CSC, 3 - FICA, 5 - NONE) | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | EOD DATA | 33. SECURITY REQ. NO. | 34. SEX

35. VET. PREFERENCE (0 - NONE, 1 - 5 PT., 2 - 10 PT.) | 36. SERV. COMP. DATE | 37. LONG. COMP. DATE | 38. CAREER CATEGORY (CAR/RESV, PROV/TEMP) | 39. FEGLI / HEALTH INSURANCE (0 - WAIVER, 1 - YES; HEALTH INS. CODE) | 40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS)) | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMPTIONS) | 44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMP.; STATE CODE)

45. POSITION CONTROL CERTIFICATION: Sec Comp FID — 11/21/62
46. O.P. APPROVAL: M D Ahern
DATE APPROVED: 11/23/62

FORM 4-62 1152 OBSOLETE PREVIOUS EDITION AND FORM 1152A.

SECRET

14-00000

SECRET

REQUEST FOR PERSONNEL ACTION

21 April 1960

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo. Da. Yr.	4. Vet. Pref. Code	5. Sex	6. CS - EOD Mo. Da. Yr.
119477	TARASOFF BORIS D	11 02 08	1	M 1	02 20 56

7. SCD Mo. Da. Yr.	8. CSC Reimt. Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. Mo. Da. Yr.	11. FEGLI Code	12. LCD Mo. Da. Yr.	13. Mil. Serv. Credit Code
06 02 51	1	50 USCA 403 J			02 20 56	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDI OO FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	2720	WASH., D. C.	75013

16. Dept. - Field Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	IO FOREIGN DOC	1146	GS	0132.48

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade Mo. Da. Yr.	25. PSI Due Mo. Da. Yr.	26. Appropriation Number
10 1	$ 6505	OD	06 14 59	06 12 60	0243-1010-0000 ~~9 4300 20 001~~

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo. Da. Yr.	29. Type Of Employee	Code	30. Separation Data
Promotion	30	5 / 1 / 60	Regular	01	

25

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section	2720	Washington, D. C.	

33. Dept. - Field Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	IO (Foreign Doc)	1146	GS	0132.48

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade Mo. Da. Yr.	42. PSI Due Mo. Da. Yr.	43. Appropriation Number
11 01	$7,030	OD	5 / 1 / 60	10 / 29 / 61	0243-1010-0000

SOURCE OF REQUEST

A. Requested By (Name And Title) Talbot Bielefeldt
Chief, USSR Branch

B. For Additional Information Call (Name & Telephone Ext.)
Myron Shpur, Ext. 4876

C. Request Approved By (Signature And Title) J. J. Bagnall
J. J. BAGNALL
Chief, Foreign Documents Division

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement		
B. Pos. Control	[signature]		E.		
C. Classification			F. Approved By	[signature]	

Remarks

FORM NO. 1152
1 MAR 57

(4)

N/c file 4/26

SECRET

14-00000

SECRET

REQUEST FOR PERSONNEL ACTION

5 June 1959

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo. / Da. / Yr.	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS-LCD Mo. / Da. / Yr.
	TARASOFF, Boris D.	11 / 02 / 08	1	M	02 / 20 / 56

7. SCD Mo. / Da. / Yr.	8. CSC Retmt. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. Mo. / Da. / Yr.	11. FEGLI (Yes-1, No-2) Code	12. LCD Mo. / Da. / Yr.	13. Mil. Serv. Credit LCD (Yes-1, No-2) Code

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section		Washington, D. C.	

16. Dept.-Field (Dept-, USfld-, Frgn-) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	IO (Foreign Doc)	1147	GS	0132.48

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade Mo. / Da. / Yr.	25. PSI Due Mo. / Da. / Yr.	26. Appropriation Number
09 03	$ 6285	OD	5 / 17 / 57	5 / 15 / 60	9-4300-20-001

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo. / Da. / Yr.	29. Type Of Employee	Code	30. Separation Data
Promotion		6 / 14 / 59	Regular		

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section		Washington, D. C.	

33. Dept.-Field (Dept-, USfld-, Frgn-) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	IO (Foreign Doc)	1146	GS-	0132.48

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade Mo. / Da. / Yr.	42. PSI Due Mo. / Da. / Yr.	43. Appropriation Number
10 01	$ 6505	OD	6 / 14 / 59	6 / 12 / 60	9-4300-20-001

SOURCE OF REQUEST

A. Requested By (Name And Title)	C. Request Approved By (Signature And Title)
Talbot Bielefeldt Chief, USSR Branch	J. J. BAGNALL Chief, Foreign Documents Division
B. For Additional Information Call (Name & Telephone Ext.) Myron Shpur, Ext. 575	

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement		
B. Pos. Control	[signature]	10 1959	E.		
C. Classification			F. Approved By	[signature]	

Remarks

FORM NO. 1152
1 MAR 57

(4)

SECRET

14-00000

STANDARD FORM 52
PROMULGATED BY THE U. S. CIVIL SERVICE COMMISSION
JANUARY 1951 - FEDERAL PERSONNEL MANUAL CHAPTER R1

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (*Mr.—Miss—Mrs.—One given name, initial(s), and surname*)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Boris D. Tarasoff	2 Nov 1908		2 May 57

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (*Specify whether appointment, promotion, separation, etc.*)
Promotion
B. POSITION (*Specify whether establish, change grade or title, etc.*)

6. EFFECTIVE DATE
A. PROPOSED: asap
B. APPROVED:

7. C. S. OR OTHER LEGAL AUTHORITY:

FROM—		TO—
Foreign Docs. Officer - K653.04-X	8. POSITION TITLE AND NUMBER	Foreign Docs. Officer - K653.04
GS-0132.48-7, $4660.00 p.a.	9. SERVICE, GRADE, AND SALARY	GS-0132.48-9, $5440.00 p.a.
DDI/Office of Operations Foreign Documents Division USSR Branch	10. ORGANIZATIONAL DESIGNATIONS	DDI/Office of Operations Foreign Documents Division USSR Branch
Washington, D. C.	11. HEADQUARTERS	Washington, D. C.
☐ FIELD ☒ DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	☐ FIELD ☒ DEPARTMENTAL

A. REMARKS (*Use reverse if necessary*)

B. REQUESTED BY (*Name and title*) Talbot Bielefeldt
Chief, USSR Branch

C. FOR ADDITIONAL INFORMATION CALL (*Name and telephone extension*)
Myron Shpur, ext. 576

D. REQUEST APPROVED BY
Signature: [signature]
Title: J.J. BAGNALL, Chief, Foreign Docs. Div.

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

SD-OD

15. SEX: M

16. APPROPRIATION
FROM
TO: 7-4301-20

17. SUBJECT TO C. S. RETIREMENT ACT (YES—NO): Yes

18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY):

19. LEGAL RESIDENCE ☐ CLAIMED ☐ PROVED
STATE:

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL	GW	5/7/57
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.		
E.		

REMARKS:

F. APPROVED BY [signature]

16—57320-4

14-00000

STANDARD FORM 52

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Boris P. Tarasoff	2 Nov 1908		27 Sep 56

5. NATURE OF ACTION REQUESTED	6. EFFECTIVE DATE	7. C.S. OR OTHER LEGAL AUTHORITY
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): Reassignment	A. PROPOSED: ASAP	
B. POSITION (Specify whether establish, change grade or title, etc.)	B. APPROVED:	

FROM—		TO—
Foreign Documents Off. - K777.09(C1)	8. POSITION TITLE AND NUMBER	Foreign Documents Off. - K653.04-7
GS-0132.48-7, $4525.00 per annum	9. SERVICE, GRADE, AND SALARY	GS-0132.48-7, $4525.00 per annum
~~DDI-Office of Operations~~ ~~Foreign Documents Division~~ ~~USSR Branch~~	10. ORGANIZATIONAL DESIGNATIONS	DDI/Office of Operations Foreign Documents Division USSR Branch
~~Washington, D.C.~~	11. HEADQUARTERS	Washington, D.C.
☐ FIELD ☐ DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	☐ FIELD ☒ DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

Present incumbent (James Whalen) will be resigning cob 28 September.

B. REQUESTED BY (Name and title) Talbot Bielefeldt
Chief, USSR Branch

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Myron Shyar, Ext. 570

D. REQUEST APPROVED BY
Signature: [signature]
EDWARD B. GAY
Title: Acting Chief, Foreign Documents Division

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER
			x		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

SD-OD

15. SEX	16. APPROPRIATION	17. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
M	FROM: 7-4301-20 TO:	Yes		☐ CLAIMED ☐ PROVED STATE:

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL	[initials]	10/2/56
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.		
E.		

REMARKS:

F. APPROVED BY

CONFIDENTIAL

10—67339-4

14-00000

STANDARD FORM 52

CONFIDENTIAL

VOUCHERED

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.–Miss–Mrs.–One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Boris D. Tarasoff	2 Nov. 1908		25 June 56

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Reassignment and Change of Service Designation

B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE A. PROPOSED: ASAP
B. 7 Sept. 56 (~~6 AUG 1956~~)

7. C. S. OR OTHER LEGAL AUTHORITY

FROM—		TO—
Intell. Assistant - BVP - 8141	8. POSITION TITLE AND NUMBER	Foreign Docs. Officer - K777.99(OL)
GS-0301.28-7, $4525.00 per annum	9. SERVICE, GRADE, AND SALARY	GS-0132.46-7, $4525.00 per annum
DDP/FI Staff Division D Project PBJOINTLY Office of the Chief Branch 2 Section B.	10. ORGANIZATIONAL DESIGNATIONS	DDI/Office of Operations Foreign Documents Division USSR Branch
Washington, D. C.	11. HEADQUARTERS	Washington, D. C.
☐ FIELD ☒ DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	☐ FIELD ☒ DEPARTMENTAL

A. REMARKS (Use reverse if necessary)
Action has been coordinated with Career Service Boards concerned.
Two copies forwarded to Office of Security.
Loss Notice attached.
Concur for PB Jointly: RG Ledford 8/29/56

B. REQUESTED BY (Name and title) Talbot Bielefeldt
Chief, USSR Branch

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
Myron Shpur, Ext. 576

D. REQUEST APPROVED BY
Signature: J. J. Bagnall
Title: J. J. BAGNALL, Chief, For. Docs. Div.

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL

From: SD-D
To: SD-OD

15. SEX: M

16. APPROPRIATION
FROM: 6-2306-23
TO: 9-4301-20

17. SUBJECT TO C. S. RETIREMENT ACT (YES–NO): Yes

18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

19. LEGAL RESIDENCE ☐ CLAIMED ☐ PROVED
STATE:

20. STANDARD FORM 50 REMARKS

[illegible handwriting]

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL		8-16-56	
C. CLASSIFICATION			no FD. Reqt. – only mere ... & Project.
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY Robert ... Stickton for ... 9/7/56

STANDARD FORM 52
PROMULGATED BY THE
U. S. CIVIL SERVICE COMMISSION
JANUARY 1951—FEDERAL PERSONNEL
MANUAL CHAPTER R1

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.–Miss–Mrs.–One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
TARASOFF, Boris Dimitri	Nov. 2, 1908		18 Aug. 1955

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
EXCEPTED APPOINTMENT

B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 20 Feb. 56

7. C.S. OR OTHER LEGAL AUTHORITY

	FROM—		TO—
8. POSITION TITLE AND NUMBER			~~Intel-Analyst (Gen)~~ Intel Asst BVP-~~[illegible]~~ 6141
9. SERVICE, GRADE, AND SALARY			~~GS-0132.36-07~~ GS-1.28-7 $4525
10. ORGANIZATIONAL DESIGNATIONS			DD/P FI Staff PB Jointly Division D Project [redacted] Office of the Chief Branch 2 Section B
11. HEADQUARTERS			Washington, D. C.
12. FIELD OR DEPARTMENTAL	☐ FIELD ☐ DEPARTMENTAL		☐ FIELD ☒ DEPARTMENTAL DI

A. REMARKS (Use reverse if necessary)
Request Expedite Clearance for PB Jointly Action Coordinated with "D" and DI CS Rowlett RBS

B. REQUESTED BY: Frank B Rowlett
FRANK B. ROWLETT, Chief, FI/SPD

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
Harvey Conner X3030

D. REQUEST APPROVED BY
Signature:
Title:

13. VETERAN PREFERENCE
NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER

14. POSITION CLASSIFICATION ACTION
NEW	VICE	I. A.	REAL.

SD:D

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: TO: 6-23Cr-23			☐ CLAIMED ☐ PROVED STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	JPB	22 Aug	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY: R. H. Strickland — RB Fulford 8/19/55

16—67320-8

CONFIDENTIAL
SECURITY INFORMATION

REPORT OF INTERVIEW

1. DATE OF INTERVIEW: 6/12/55
2. PLACE: Berkeley, Calif.
3. PREVIOUS APPLICATION: [ ] Yes [X] No
4. INTERVIEWER: JFWinter
5. REFERRED BY: Busby/FR
6. NAME (last name first, in caps): TARASOFF, Boris Dimitri
7. PERMANENT ADDRESS: 16315 Bevil Way, San Leandro, Calif. — TELEPHONE: FR 60718
8. BUSINESS ADDRESS: — TELEPHONE:
9. TEMPORARY ADDRESS: — TELEPHONE:
10. DATE OF BIRTH: 11/2/03
11. PLACE OF BIRTH: EKATERINOSLAV, Russia
12. CITIZENSHIP: [X] U.S. [ ] OTHER (list Country) ______
ACQUIRED BY: [ ] Birth [X] Naturalization (Date) ______
13. [ ] Single [ ] Married [ ] Widow(er) [ ] Divorced
14. NO. OF DEPEND. (Excluding Wife):
15. FOREIGN RELATIVES, INCLUDING WIFE (REG. 10-9)

None

16. EDUCATION (SCHOOLS, DEGREES, DATES, MAJORS, THESIS TITLE, GRADE AVERAGE OR CLASS STANDING, EXTRA-CURRICULAR ACTIVITIES, ETC.)

Russian University, New York, N.Y. 1924-26. General Course.
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

17. MAJOR EMPLOYMENT HISTORY (EMPLOYERS, POSITIONS, DUTIES, SALARIES, REASONS FOR LEAVING)

1/52 to present: YWCA, Oakland, Calif. Building Eng. $305. mo.
12/45-10/51: American National Red Cross, Cleveland, Ohio. Building Maintenance man. $265 mo

18. MILITARY EXPERIENCE (BRANCH, SERIAL NO., STATIONS, TRAINING DUTIES, COMMAND RESPONSIBILITIES, RANK HELD, RESERVE STATUS, CURRENT PROFICIENCY AND INTEREST). INCLUDE ALSO DRAFT, ACTIVE MILITARY OR RETIRED STATUS.

USArmy. T/4. 2/41-11/45. Honorable Discharge. 20248233. Was Special Agt. in Germany and was used as interpreter between US and Soviet forces for short while.

FORM NO. 37-117
OCT 1952

CONFIDENTIAL

(4.11)

14-00000

CONFIDENTIAL

SECURITY INFORMATION

19. AREA KNOWLEDGE (AREAS, TYPE OF ..., HOW ACQUIRED)

Ger., WW II

20. LANGUAGE FACILITY (GIVE TESTS WHEN SKILL WARRANTS AND RATE BELOW)

Language	Native Fluency	Fluent but Foreign	Adequate for Translator	Adequate for Research	Adequate for Travel	Limited	Acquired By
Russian		r,s,w,u					Study and home
German					r,s,w,u		Residence
French					r,s,w,u		Study

21. SALARY REQUESTED GS 7

22. POOL INTEREST [ ] Yes [ ] No

23. ACCEPTABLE STATION Washington, D.C. [X] Yes [ ] No; Anywhere in U.S. [X] Yes [ ] No; Overseas [X] Yes [ ] No

PREFERENCE LIMITATIONS

24. HEALTH Good

25. FORMS GIVEN [X] PHS [X] App. [X] ... [X] Sec. ... [ ] ... Required

26. EVALUATION AND RECOMMENDATION (APPEARANCE, MANNERS, PERSONALITY, MATURITY, MOTIVATION, ..., INTELLIGENCE, EMOTIONAL STABILITY, QUALIFICATIONS FOR INTELLIGENCE WORK, CAREER PLANNING, OVER-ALL IMPRESSION, PERTINENT UNFAVORABLE FACTORS)

PROFESSIONAL

There's nothing outstanding about Tarasoff - just an average joe trying to make a living and without the ambition, energy, perspicacity to make use of a saleable article: knowledge of Russian. Physically he's sort of soft, tends to be overweight - he's about 5'8" tall, and about 190 in weight. His personality is on the negative side, his manner dull.

Tarasoff was greatly interested in the possibility of working for the US Government. He wants that security. And he has about reached the end of the line salary wise as a maintenance man or building superintendent. Tarasoff is willing to work in D.C. but insists on a GS 7 because he has to support a wife and two children. He does not mind the sedentary aspects of Project Detail - I doubt if he'd be interested in anything that wasn't sedentary. He also liked the the other aspects of Detail and I would think from talking with him that he would be quite able to handle a job on Detail. He can translate - reads with a great deal of ease. His PHS I notice indicated he's interested only in o/s - this is not what he told me; he is interested in US also but he will go o/s if necessary.

I recommend Tarasoff for a GS 7 on Project Detail.

27. RECOMMENDED FOR ~~Pushy/Project Detail~~

28. SERIAL NUMBERS

29. TESTS

30.

J Winter — Signature of Interviewer

7/4/55 — Date

CONFIDENTIAL

14-00000

SECRET
(When Filled In)

1. PERS. SERIAL NO.	BIOGRAPHIC PROFILE (PART I) SCD: 2 Jun 1951
019477	

2. NAME (Last-First-Middle) [redacted]

3. SEX: M | 4. DATE OF BIRTH: 2 Nov 1908 | 5. LONGEVITY COMP. DATE: 20 Feb 1956

6. MARITAL STATUS: Married | 7. DEPENDENT(S) (Exclud. employee): NO. 3 | YEAR(S) OF BIRTH: 1923 1965 1949 | 8. US NATURALIZATION DATE(S): 1936 Russia (Present) NA

9. CAREER STAFF STATUS: MEMBERSHIP Feb 1959 | OTHER STATUS: | 10. LAST MED. RPT.: Mar 1963 | QUAL. FOR: PCS C/S | EVAL. FOR: PCS O/S

11. CURRENT RESERVE STATUS: NONE X | SERVICE: | GRADE: | ACTIVE DUTY WITH CIA CAT.-1: | RELEASE TO MIL. SER. CAT.-2: | TO BE DEFERRED CAT.-3: | RETIRED:

12. ASSESSMENT DATE: None | 13. PROFESSIONAL TEST DATE: Feb 1956 | 14. LANGUAGE APTITUDE TEST DATE: None

15. NON-CIA EMPLOYMENT
1936-40 J. F. Sullivan, General Contractor, Bronx, NY - Supervisor of Crews
1941-45 Military Service, US Army, CIC, T/4 - Special Agent
1945-51 American National Red Cross, Cleveland, Ohio - Building Maintenance
1951 Aero-Tech, Oakland, Calif - Shop Maintenance (2 mos)
1952-56 YMCA, Oakland, Calif - Building Engineer

16. NON-CIA EDUCATION Born and lived in Russia until 1920, in Istanbul 1920-23
1924-26 Russian Univ of New York, NYC - Russian English, History
1927 Cooper Union Art School, NYC - Fine Arts (10 mos)
1944-5 MITC, Camp Ritchie, Md - CIC (2 mos); 1945 Univ of Pa - German Lang
1950-51 Cooper School of Art, Cleveland, Ohio - Commercial Art
1953-54 Oakland Art Institute Oakland Calif - Advertising Art

17. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested)
Russian - R,W,P,S,U Native; Transl & Interpr - Apr 1957
Ukranian - R,W,S,U Inter; P High - Apr 1957 - Interpr
White Russian(Byelo) - R,W,S,U Inter; P High; Interpr - Apr 1957
(Continued on next page)

18. AGENCY SPONSORED TRAINING
1956 English Usage Review
1957 Intel Orient
1957 Basic Country Surv-USSR for FDD
1958 Non-clerical Basic Typing
1959 Writing Workshop
1962-3 Spanish

19. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)

EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE		GRADE	SD	ORGANIZATION & ORGAN. TITLE (If any)	LOCATION
Feb 1956	Intel Asst	0301.28	7	D	DDP/FIStf/DivD/PBJOINTLY	Hq
Jun 1956	" "	0132.48	7	OD	OO/FDD/USSR Br	"
Sep 1956	For Docs Off	0132.48	7	OD		"
May 1957	" " "	0132.48	9	OD	" " " "	"
Jun 1959	I.O.(For Doc)	0132.48	10	OD	OO/FDD/USSR Br/Mater&IndusSec	"
May 1960	" " "	0132.48	11	OD	" " " " " " "	"
Nov 1962	" " "	0132.48	11	OD	DDP/WH/CS/CS Dev Comp)	"
Jun 1963	Ops Off (SA)	0136.01	11	D	DDP/WH-3	Mexico City
Apr 1965	" " "	0136.01	12	D	DDP/WH-1	" "

20. DATE REVIEWED: 10 Nov 1969 | 21. PROFILE REVIEWED BY: hms /hc | 22. ITEMS 1-19 REVIEWED & VERIFIED BY EMPLOYEE: 14 Jun 1960

FORM 8-57 1200 (PART I) USE PREVIOUS EDITIONS. SECRET 36 PROFILE (4)

BIOGRAPHIC PROFILE (PART I - Continued)

PERS. SERIAL NO.: 019477

NAME (Last-First-Middle): [redacted] Tarasoff, Boris

DATE OF BIRTH: 2 Nov 1908

17. Foreign Language Abilities - Continued:
   Bulgarian - R,W Inter (Apr 1959) P,S,U Slight; T None - Apr 1959
   Slovak - R,U High; P Native; W,S,T None - Apr 1957
   Polish - R (Inter) P,S,U Slight; W,T None - Jun 1959
   Czech - R Inter (Feb 1960)
   Serb-Croat(Serb) - R Inter (May 1959)
   French - R Inter; W,P,S,U,T None - Disclaims proficiency Feb 1967

DATE REVIEWED: 10 Nov 1969

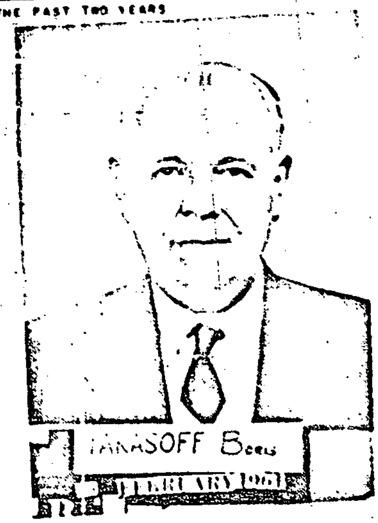
PROFILE REVIEWED BY: hms/hc

SECRET

PERS. SERIAL NO.	BIOGRAPHIC PROFILE (PART 2)	DATE OF BIRTH
19477		Nov 1908

NAME (Last-First-Middle)
TARASOFF, Boris Dimitri

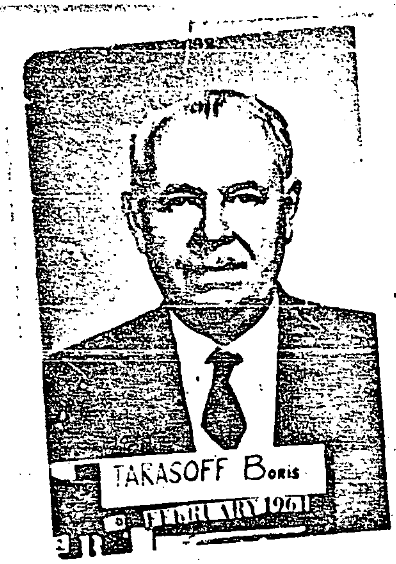
25. SUMMARIES OF EVALUATIVE REPORTS FOR THE PAST TWO YEARS



Color Photo Inserted Behind

Biograhpic Profile in

TRUE NAME



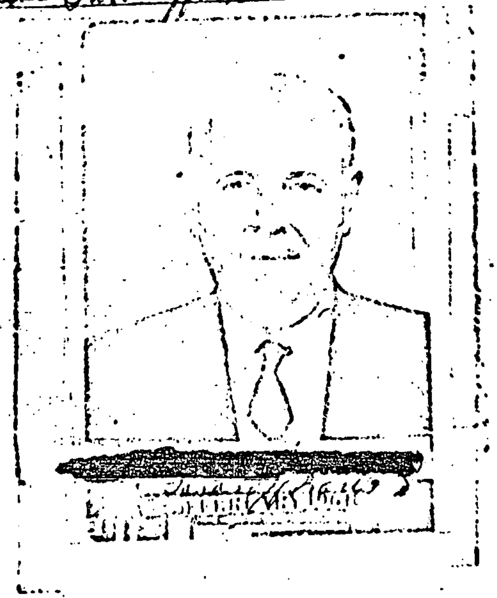
27. DATE REVIEWED	28. PROFILE REVIEWED BY
10 May 1960	OP/POD/QAB/hms

SECRET
(When Filled In)

BIOGRAPHIC PROFILE (PART 2)

PERS. SERIAL NO.		DATE OF BIRTH
019477		2 Nov 1908
NAME (Last-First-Middle) [redacted] Tarasoff, Boris D.		

23. PHOTOGRAPH



24. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL

25. ADDITIONAL INFORMATION

26. DATE REVIEWED	27. PROFILE REVIEWED BY
10 Nov 1969	hms/hc

FORM 2-68 1200 (PART 2) USE PREVIOUS EDITIONS SECRET PROFILE (4)

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER
019177

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[illegible] [redacted]	2 Nov 1908	M	GS-12	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer	DDP/WH/1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT	
X CAREER / RESERVE / TEMPORARY		INITIAL	REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See instructions - Section C)		X ANNUAL	REASSIGNMENT EMPLOYEE
SPECIAL (Specify):		SPECIAL (Specify):	

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
28 February 1969	1 January 1968 thru 31 December 1968

SECTION B — PERFORMANCE EVALUATION

W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong Performance is characterized by exceptional proficiency.

O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Translation of Russian language product into English transcript	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Translation of Russian letters into English	S
SPECIFIC DUTY NO. 4: Transcription of English language conversations	P
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 4-65 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

FEB 25 1 45 PM '69

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal inter-relationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

SECTION D — **CERTIFICATION AND COMMENTS**

BY EMPLOYEE

1\. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
28 Jan 60	[redacted] [illegible]

BY SUPERVISOR

2\.

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
41 months		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
28 Jan 69	Ops Officer	Paul L. Dillion /s/

BY REVIEWING OFFICIAL

3\. COMMENTS OF REVIEWING OFFICIAL

The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
28 Jan 69	Chief of Station	Winston M. Scott /s/

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[redacted]	[illegible]	M	GS-1[illegible]	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer	DDP/WH/1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT

X	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
[illegible] February 1968	1 January 1967 - 1 January 1968

SECTION B — PERFORMANCE EVALUATION

W - Weak — Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate — Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient — Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong — Performance is characterized by exceptional proficiency.

O - Outstanding — Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise *(indicate number of employees supervised)*.

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian language telephone product into English transcript.	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Translation of Russian letters into English.	S
SPECIFIC DUTY NO. 4: Transcription of English language conversations.	P
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

24 [illegible]

22 MAY 1968

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 4-65 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his duties in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

SECTION D — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
	/s/[redacted]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
29		
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
	Ops Officer	Paul Dillon

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
16 February 1968	Chief of Station	Winston Scott

SECRET

SECRET

C-2532 (Biladeau)
5 June 1963

MEMORANDUM FOR: Transactions and Records Branch
Office of Personnel

ATTENTION: Mary Coriden

SUBJECT: Boris D. TARASOFF — 1
Anna TARASOFF

1. Cover arrangements are in process, and/or, have been completed for the above-named subjects.

2. Effective immediately, it is requested that your records be properly blocked to deny subjects' current Agency employment to an external inquirer.

THOMAS K. STRANGE
Deputy Chief, CCS/NC

cc: ID/SO

THIS MEMO MUST REMAIN
ON TOP OF FILE

SECRET

DT

BBG: 30 NOV 70

SECRET
(When Filled In)

OEB

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	Tarasoff, Boris D [redacted]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
RETIREMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM	11 30 70	REGULAR

6. FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	7. Financial Analysis No. Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
				X	1135 0990 0000	P.L. 88-643 SECT. 235 B

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION	MEXICO CITY, MEXICO

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0489	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	12 5	16084

18. REMARKS

T-R-11

RECORD OF LEAVE DATA TRANSFERRED

1. LAST NAME	FIRST NAME	INITIAL(S)
TARASOFF	Boris	D

4. DATE AND NATURE OF SEPARATION: 11/30/70 RETIREMENT

2. APPOINTMENT DATA: Entered on duty ___ F/T ___ P/T ___
Subject to Sec. 203(d), 1951 Leave Act: Yes ☐ No ☐
Ceased to be subject to Sec. 203(d) on ___ Annual Leave Bal. ___

3. TOTAL SERVICE FOR LEAVE (as of date of separation): Years ___ Months ___ Days ___
☐ More than 15 years

SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)

	Annual	Sick
5. Balance from prior leave year ended 1/10 19 70	360	900
6. Current leave year accrual through 11/28 19 70	184	92
7. Total	544	992
8. Reduction in credits, if any (current year)	0	0
9. Total leave taken	168	0
10. Balance	376	*992

11. Total hours paid in lump sum: 360 hrs + 2 holidays
12. Salary rate(s): $16,084.00
13. Lump sum leave dates: From 0830 12/1/70 to 2/03/71 — 1700 (Hours)

24. [signature] — 1/5/71
(Signature) (Date)
FOR CHIEF PAYROLL
(Title) (Telephone)

SUMMARY OF HOME LEAVE (DAYS)

14. Date arrival abroad for HL purposes ___
15. Current balance as of ___ 19 ___
16. 12-month accrual rate ___
17. Dates leave used, prior 24 months ___
18. Monthly accrual date ___
19. Calendar days credit for next accrual date ___
20. Date basic service period completed ___

MILITARY LEAVE

21. Dates during current calendar yr. ___ to ___
22. Dates during preceding calendar yr. ___ to ___

ABSENCE WITHOUT PAY

	LWOP or AWOL or Furlough Suspension (Hours)
23. During leave year in which separated	0
24. During step-increase waiting period which began on 4/5/70	0
25. During 12-month HL accrual period (dates)	

REMARKS:
SCD: 6/2/51
*Unused Sick Leave—992hrs —"U.S.C. Ch 63"

Standard Form 1150
November 1965
1150-106

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 296-31 AND 990-2

14-00000

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
019477	[redacted]	51 620	CF	

6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 12	4	$14,727	04/07/68	GS 12	5	$15,173	04/05/70		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE DATE

- [ ] NO EXCESS LWOP
- [ ] IN PAY STATUS AT END OF WAITING PERIOD
- [ ] LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS AUDITED BY

FORM 7-56 560 E Use previous editions PAY CHANGE NOTIFICATION (4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-231 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME	SERIAL	ORGN, FUNDS		GR-STEP	NEW SALARY
[redacted]	019477	51 620	CF	GS 12 4	$15,611

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[illegible] [redacted]	019477	51 620	CF	GS 12 3	$11,685	$12,225

1011

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
019477	[illegible] [redacted]	51 620	CF	

6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 12	3	$12,225	04/09/67	GS 12	4	$12,607	04/07/68		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE [illegible] DATE 7 Feb 68

- [ ] NO EXCESS LWOP
- [ ] IN PAY STATUS AT END OF WAITING PERIOD
- [ ] LWOP STATUS AT END OF WAITING PERIOD

[illegible]

CLERKS INITIALS

AUDITED BY

FORM 7-66 560 E Use previous editions

PAY CHANGE NOTIFICATION (4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[illegible] [redacted]	019477	51 620	CF	GS 12 4	$12,607	$13,392

SECRET
(When Filled In)

SE: 12 SEPT. 67

NOTIFICATION OF PERSONNEL ACTION

OCB

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	[redacted]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	09 10 67	REGULAR

6. FUNDS	V TO V		V TO CF	7. Financial Analysis No. Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
	CF TO V	X	CF TO CF	3135 0990 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION	MEXICO CITY, MEXICO

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0459	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	12 3	11685

18. REMARKS

18 Sep 67

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
37	10	51620	WH	45075		3	11 02 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 4 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)	EOD DATA	33. SECURITY REQ NO.	34. SEX

35. VET. PREFERENCE (CODE: 0 - NONE, 1 - 5 PT., 2 - 10 PT.)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR, PROV, TEMP, CODE)	39. FEGLI / HEALTH INSURANCE (CODE: 0 - WAIVER, 1 - YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

9/13/67

FORM 5-66 1150 Use Previous Edition

SECRET MAH

GROUP 1 Excluded from automatic downgrading and declassification

(4-51) (When Filled In)

SECRET
(When Filled In)

EJT: 13 APR 67

NOTIFICATION OF PERSONNEL ACTION

OCE

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	[illegible] [redacted]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	04 09 67	REGULAR

6. FUNDS		V TO V		V TO CF	7. Financial Analysis No. Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V	X	CF TO CF	7135 0990 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION	MEXICO CITY, MEXICO

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0418	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	12 3	11685

18. REMARKS

POSTED ON OF-4b

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC)	21. OFFICE CODING (ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Mbgrs. Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
32	10	51620	WH	45075		3	11 02 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 4 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)	EOD DATA	33. SECURITY REQ. NO.	34. SEX

35. VET. PREFERENCE (CODE: 0 - NONE, 1 - 5 PT, 2 - 10 PT)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP) CODE	39. FEGLI / HEALTH INSURANCE (CODE: 0 - WAIVED, 1 - YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

ECHOLS

POSTED

FORM 5-66 1150 Use Previous Edition

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(When Filled In)

CJWP/!

PAY CHANGE NOTIFICATION

Serial No.	Name		
019477	[redacted]	51 678	CF

Old Salary Rate: Grade	Step	Salary	Last EH Date	New Salary Rate: Grade	Step	Salary	Effective Date	Type Action
GS 12	2	$11,306	04/10/66	GS 12	3	$11,665	04/09/67	

Remarks and Authentication

NO EXCESS LWOP
IN PAY STATUS AT END OF WAITING PERIOD
LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY

POSTED ON OF-40

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: [signature] DATE 15 Feb 67

FORM 560E 3-65 (4-31)

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER: 019477
2. NAME (LAST-FIRST-MIDDLE): Tarasoff, Boris D. [redacted]
3. NATURE OF PERSONNEL ACTION: DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM
4. EFFECTIVE DATE: 12 13 66
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: V TO V / V TO CF / CF TO V / X CF TO CF
7. Financial Analysis No. Chargeable: 7135 0920 0000
8. CSC OR OTHER LEGAL AUTHORITY: PL 88-643 SECT. 203
9. ORGANIZATIONAL DESIGNATIONS: WH/MEXICO
10. LOCATION OF OFFICIAL STATION: MEXICO CITY, MEXICO
11. POSITION TITLE:
12. POSITION NUMBER:
13. SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.):
15. OCCUPATIONAL SERIES:
16. GRADE AND STEP: 12
17. SALARY OR RATE:
18. REMARKS: EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE.

[initials]

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE | 20. Employ Code | 21. OFFICE CODING (NUMERIC, ALPHABETIC) | 22. STATION CODE | 23. INTEGREE CODE | 24. Hdqtrs. Code | 25. DATE OF BIRTH (MO DA YR) | 26. DATE OF GRADE (MO DA YR) | 27. DATE OF LEI (MO DA YR)

28. NTE EXPIRES (MO DA YR) | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 4 - NONE) CODE: 2 | 31. SEPARATION DATA CODE | 32. CORRECTION CANCELLATION DATA (TYPE, MO DA YR) | EOD DATA | 33. SECURITY REQ NO. | 34. SEX

35. VET. PREFERENCE CODE (0 - NONE, 1 - 5 PT, 2 - 10 PT) | 36. SERV. COMP DATE (MO DA YR) | 37. LONG COMP DATE (MO DA YR) | 38. CAREER CATEGORY (CAR, RES, PROV, TEMP) CODE | 39. FEGLI / HEALTH INSURANCE (CODE: 0 - WAIVED, 1 - YES; HEALTH INS CODE) | 40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS)) | 42. LEAVE CAT CODE | 43. FEDERAL TAX DATA (FORM EXECUTED CODE 1 - YES 2 - NO; NO. TAX EXEMPTIONS) | 44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED

14-00000

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[redacted]	019477	51 620	CF	GS 12 2	$10,987	$11,306

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[redacted]	019477	51 620	CF	GS 12 1	$10,250	$10,619

Bcl

1. Serial No	2. Name	3. Cost Center Number	4. LWOP Hours
019477	[redacted]	51 620 CF	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 12	1	$10,619	04/11/65	GS 12	2	$10,987	04/10/66			

8. Remarks and Authentication

/ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE:

SECRET
(When Filled In)

DLC: 9 APR 65

NOTIFICATION OF PERSONNEL ACTION

OCB

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013477	[redacted]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR)	5. CATEGORY OF EMPLOYMENT
PROMOTION	04 11 65	REGULAR

6. FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
			X		5135 0990 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/WH BRANCH 3 MEXICO CITY, MEXICO STATION	MEXICO CITY, MEXICO

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0400	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	12 1	10250

18. REMARKS

POSTED ON OF-4b 14 APR 1965 PK

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO. DA. YR)	27. DATE OF LEI (MO DA YR)
22	10	51700	WH	45075		3	11 02 08	04 11 65	04 11 65

28. NTE EXPIRES (MO. DA. YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)		33. SECURITY REQ. NO.	34. SEX
					EOD DATA		

35. VET. PREFERENCE CODE (0 - NONE, 1 - 5 PT, 2 - 10 PT.)	36. SERV. COMP. DATE (MO DA YR)	37. LONG. COMP. DATE (MO DA YR)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP) CODE	39. FEGLI / HEALTH INSURANCE CODE (0 - WAIVER, 1 - YES)	HEALTH INS. CODE	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA CODE (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA: FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO. TAX EXEMPTIONS	44. STATE TAX DATA: FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED 04/13/65 WK

FORM 11-62 1150 Use Previous Edition

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-91) (When Filled In)

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE AND STEP AS INDICATED IN CHART BELOW.

GENERAL SCHEDULE RATES

Federal Employees Salary Act of 1964

GRADE	*Per Annum Rates and Steps*									
	1	2	3	4	5	6	7	8	9	10
GS- 1	$3,385	$3,500	$3,615	$3,730	$3,845	$3,960	$4,075	$4,190	$4,305	$4,420
GS- 2	3,680	3,805	3,930	4,055	4,180	4,305	4,430	4,555	4,680	4,805
GS- 3	4,005	4,140	4,275	4,410	4,545	4,680	4,815	4,950	5,085	5,220
GS- 4	4,480	4,630	4,780	4,930	5,080	5,230	5,380	5,530	5,680	5,830
GS- 5	5,000	5,165	5,330	5,495	5,660	5,825	5,990	6,155	6,320	6,485
GS- 6	5,505	5,690	5,875	6,060	6,245	6,430	6,615	6,800	6,985	7,170
GS- 7	6,050	6,250	6,450	6,650	6,850	7,050	7,250	7,450	7,650	7,850
GS- 8	6,630	6,850	7,070	7,290	7,510	7,730	7,950	8,170	8,390	8,610
GS- 9	7,220	7,465	7,710	7,955	8,200	8,445	8,690	8,935	9,180	9,425
GS-10	7,900	8,170	8,440	8,710	8,980	9,250	9,520	9,790	10,060	10,330
GS-11	8,650	8,945	9,240	9,535	9,830	10,125	10,420	10,715	11,010	11,305
GS-12	10,250	10,605	10,960	11,315	11,670	12,025	12,380	12,735	13,090	13,445
GS-13	12,075	12,495	12,915	13,335	13,755	14,175	14,595	15,015	15,435	15,855
GS-14	14,170	14,660	15,150	15,640	16,130	16,620	17,110	17,600	18,090	18,580
GS-15	16,460	17,030	17,600	18,170	18,740	19,310	19,880	20,450	21,020	21,590
GS-16	18,935	19,590	20,245	20,900	21,555	22,210	22,865	23,520	24,175	.....
GS-17	21,445	22,195	22,945	23,695	24,445	.....	.....	.....	.....	.....
GS-18	24,500	.....	.....	.....	.....	.....	.....	.....	.....	.....

WH

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
019477	[redacted]	64 700 CF	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 11	3	$ 8,575	10/28/62	GS 11	4	$ 8,840	10/27/63			

POSTED ON [illegible]

8. Remarks and Authentication

/ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY [illegible]

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: [illegible] DATE [illegible] 1963

PAY CHANGE NOTIFICATION

Form 9-61 560 Obsolete Previous Edition (4-51)

WH

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.

NAME	SERIAL	ORGN FUNDS	GR-ST	OLD SALARY	NEW SALARY
[redacted]	019477	51 700 CF	GS 11 4	$ 8,840	$ 9,250

POSTED [illegible] -40 5 JAN 1964

14-00000

SECRET
(When Filled In)

LLG: 5 JUNE 63

NOTIFICATION OF PERSONNEL ACTION

OAB

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	[redacted]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
EXCEPTED APPOINTMENT (CAREER)	06 05 63	REGULAR

6. FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
			X		3135 5700 1000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP WH BRANCH 3 MEXICO CITY, MEXICO	MEXICO CITY, MEXICO

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0400	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	11 3	8575

18. REMARKS

POSTED ON ... 1963

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (NUMERICAL / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. HDQTRS. CODE	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
13	10	64700 WH	45075		3	11 02 08	05 01 60	10 28 62

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)		33. SECURITY REQ. NO.	34. SEX
		1			EOD DATA	00000	M1

35. VET. PREFERENCE CODE (0 - NONE, 1 - 5 PT, 2 - 10 PT)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY CODE	39. FEGLI / HEALTH INSURANCE CODE (0 - WAIVER, 1 - YES)	HEALTH INS. CODE	40. SOCIAL SECURITY NO.
1	06 02 51	02 20 56	C	1		

41. PREVIOUS GOVERNMENT SERVICE DATA CODE (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE LESS THAN 3 YRS, 3 - BREAK IN SERVICE MORE THAN 3 YRS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA: FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO. TAX EXEMPTIONS	44. STATE TAX DATA: FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO TAX EXEMP.	STATE CODE
1	6		0	0				

SIGNATURE OR OTHER AUTHENTICATION

POSTED
06/11/63

5 JUN 1963

FORM 11-62 1150 Use Previous Edition

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-51) (When Filled In)

14-00000

SECRET
(When Filled In)

JGD 28 AUG 63

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	TARASOFF BORIS D

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
RESIGNATION (CORRECTION)	06 04 63	REGULAR

6. FUNDS	X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	4235 1990 1000	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP WH CS/CS DEVELOPMENT COMPLEMENT	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
I O FOREIGN DOC	9997	OD

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0132.62	11 3	8575

18. REMARKS
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 06/04/63 AS FOLLOWS:
ITEM # 13 SERVICE DESIGNATION WHICH READ, D TO READ, OD.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
45	18					11 02 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE; CODE)	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)	EOD DATA	33. SECURITY REQ NO.	34. SEX
			1BD0091				

35. VET. PREFERENCE (CODE; 0 - NONE, 1 - 5 PT., 2 - 10 PT.)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP; CODE)	39. FEGLI / HEALTH INSURANCE (CODE; 0 - WAIVER, 1 - YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
09/26/63 WK

E. D. ECHOLS

FORM 11-62 1150 Use Previous Edition

SECRET 28 AUG 1963

GROUP 1
Excluded from automatic downgrading and declassification

(4-51)

(When Filled In)

14-00000

SECRET
(When Filled In)

MHC: 5 JUNE 63

NOTIFICATION OF PERSONNEL ACTION

OEF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	TARASOFF BORIS D

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
RESIGNATION	06 04 63	REGULAR

6. FUNDS: X V TO V / V TO CF / CF TO V / CF TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
X (V TO V)	3235 1890 1000	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP WH CS/CS DEVELOPMENT COMPLEMENT	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
I O FOREIGN DOC	9997	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0132.62	11 3	8575

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
45	18					11 02 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE; CODE)	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)	EOD DATA	33. SECURITY REQ. NO.	34. SEX
			1BD0091				

35. VET. PREFERENCE (CODE; 0 - NONE, 1 - 5 PT., 2 - 10 PT)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP; CODE)	39. FEGLI / HEALTH INSURANCE (CODE; 0 - WAIVER, 1 - YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMP.; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
06/06/63 JK

FORM 11-62 1150 Use Previous Edition

SECRET 5 JUN 1963

GROUP 1
Excluded from automatic downgrading and declassification

(14-51)

(When Filled In)

14-00000

ABM: 26 NOV 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OCF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
019477	TARASOFF BORIS D

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	11 26 62	REGULAR

6. FUNDS	X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	3235 1990 1000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP WH CS/CS DEVELOPMENT COMPLEMENT	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
I O FOREIGN DOC	9997	OD

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0132.62	11 3	8575

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO DA YR)
37	18	64997	WH	75013		1	11 02 08		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 3 - FICA, 5 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR)	EOD DATA	33. SECURITY REQ. NO.	34. SEX

35. VET. PREFERENCE (CODE: 0 - NONE, 1 - 5 PT, 2 - 10 PT.)	36. SERV. COMP. DATE (MO. DA. YR)	37. LONG. COMP. DATE (MO DA YR)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP) CODE	39. FEGLI / HEALTH INSURANCE (CODE: 0 - WAIVER, 1 - YES; HEALTH INS. CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE: 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED: 1 - YES, 2 - NO; CODE; NO. TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
12/6/62 [illegible]

FORM 4-62 1150 Use Previous Edition

11/26/62 [illegible]

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-31)

(When Filled In)

14-00000

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87 - 793 AND DCI MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	OLD GR-ST	OLD SALARY	NEW GR-ST	NEW SALARY
TARASOFF BORIS D	019477	86100	V	11 2	$ 7820	11 2	$ 8310

2-13-1010

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
019477	TARASOFF BORIS D	86 100 V	

5. OLD SALARY RATE: Grade	Step	Salary	Last EH Date	6. NEW SALARY RATE: Grade	Step	Salary	Effective Date	7. TYPE ACTION: PSI	LSI	ADJ.
GS-11	2	$ 8,310	10/29/61	S-11	3	$ 8,575	10/28/62			

8. Remarks and Authentication

/ ✓ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS [signature] AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: [signature] DATE: 10/24/62

E. ECHOLS

PAY CHANGE NOTIFICATION

Form 9-61 560 Obsolete Previous Edition (4-51)

14-00000

SECRET
(When Filled In)

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
19A77	TARASOFF BORIS D	DDI/FDD 2723	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 11	1	$ 7,560	05/21/60	11	2	$ 7,820	10/29/61			

8. Remarks and Authentication

/ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / IN LWOP STATUS AT END OF WAITING PERIOD

E.D. ECHOLS

PAY CHANGE NOTIFICATION

Form 560 (4-51) Obsolete Previous Edition

SECRET

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
OD	TARASOFF BORIS D	119477	27 20	GS-11 1	$ 7,030	$ 7,560

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

BWS: 29 APR 1960

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. Da. Yr.)	4. Vet. Pref. Code	5. Sex	6. CS-EOD (Mo. Da. Yr.)
119477	TARASOFF BORIS D	11 02 08	1	M 1	02 20 56

7. SCD (Mo. Da. Yr.)	8. CSC Retmt. Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. (Mo. Da. Yr.)	11. FEGLI Code	12. LCD (Mo. Da. Yr.)	13. Code
06 02 51	1	50 USCA 403 J			02 20 56	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	2720	WASH., D. C.	75013

16. Dept.-Field Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	10 FOREIGN DOC	1146	GS	0132.48

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. Da. Yr.)	25. PSI Due (Mo. Da. Yr.)	26. Appropriation Number
10 1	$ 6505	00	06 14 59	06 12 60	9 4300 20 001

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. Da. Yr.)	29. Type Of Employee	Code	30. Separation Data
PROMOTION	30	05 01 60	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECTION	2720	WASH., D. C.	75013

33. Dept.-Field Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	10 (FOREIGN DOC)	1146	GS	0132.48

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. Da. Yr.)	42. PSI Due (Mo. Da. Yr.)	43. Appropriation Number
11 1	$ 7030	00	05 01 60	10 29 61	0243 1010 0000

44. Remarks

POSTED 19 MAY

SECRET

FORM NO. 1150 1 MAR 52   15-3-60   SECRET   (4)

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

MCM 12 JUNE 59

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo.	Da.	Yr.	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2)	Code	5. Sex	6. CS-EOD Mo.	Da.	Yr.
119477	TARASOFF BORIS D	11	02	08		1	M 1	02	20	56

7. SCD Mo.	Da.	Yr.	8. CSC Retmt. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. Mo.	Da.	Yr.	11. FEGLI (Yes-1, No-2) Code	12. LCD Mo.	Da.	Yr.	13. (Yes-1, No-2) Code
06	02	51	1	50 USCA 403 J					02	20	56	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDI OFFICE OF OPERATIONS FDD USSR BRANCH MATERIALS & INDUSTRY SECT.		WASH., D. C.	

16. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	IO FOREIGN DOC	1147	GS	0132.48

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade Mo. Da. Yr.	25. PSI Due Mo. Da. Yr.	26. Appropriation Number
09 3	$ 6285	00			9 4300 20 001

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo.	Da.	Yr.	29. Type Of Employee	Code	30. Separation Data
PROMOTION	30	06	14	59	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDI OO FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	2720	WASH., D. C.	75013

33. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	IO FOREIGN DOC	1146	GS	0132.48

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade Mo.	Da.	Yr.	42. PSI Due Mo.	Da.	Yr.	43. Appropriation Number
10 1	$ 6505	00	06	14	59	06	12	60	9 4300 20 001

44. Remarks

[stamp] FORMED 16 JUN 1959

FORM NO. 1150 1 MAR 57

SECRET

a E 6/15/59

(4)

14-00000

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN	4. FUNDS	5. ALLOTMENT
119477	TARASOFF BORIS.D	DDI/FDD -25	V-20	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO	DA	YR.
GS 9	2	$ 6,135	05	18	58	GS 9	3	$ 6,285	05	17	59

TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER

8. CHECK ONE [X] NO EXCESS LWOP [ ] EXCESS LWOP
IF EXCESS LWOP, CHECK FOLLOWING:
[ ] IN PAY STATUS AT END OF WAITING PERIOD
[ ] IN LWOP STATUS AT END OF WAITING PERIOD.

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. PROJECTED SALARY RATE AND EFFECTIVE DATE					
GRADE	STEP	SALARY	MO.	DA.	YR.

13. REMARKS

14. AUTHENTICATION

MAY 11 11 50 AM '59
PAYROLL BRANCH

E. M. STEWART

PERIODIC STEP INCREASE - AUTHENTICATION

FORM NO. 560b
1 MAR. 56

SECRET

PERSONNEL FOLDER (4)

IN LIEU OF FORM 1150 THIS NOTIFICATION EFFECTS RESLOTTING RESULTING FROM R-20-250

SER #	NAME	SD	OLD SLOT	NEW SLOT	DATE
119477	TARASOFF BORIS D	OD	0653.04	1147	02/24/59

4-00000

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT
119477	TARASOFF BORIS D	DDI/FDD	V-20	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO.	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO.	DA.	YR.
GS 9	1	$ 5,440				GS 9	2	$ 5,575	05	18	58

REMARKS

CERTIFICATION

I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.

TYPED, OR PRINTED, NAME OF SUPERVISOR	DATE	SIGNATURE OF SUPERVISOR
TALBOT BIELEFELDT	1 April 1958	T Bielefeldt

PERIODIC STEP INCREASE - CERTIFICATION

SECRET

PERSONNEL FOLDER (4)

FORM NO. 1 MAR. 56 560

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT
119477	TARASOFF BORIS D	DDI/FDD	V-20	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO.	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO.	DA.	YR.
GS 9	1	$ 5,440				GS 9	2	$ 5,575	05	18	58

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

8. CHECK ONE [X] NO EXCESS LWOP [ ] EXCESS LWOP
IF EXCESS LEAVE LWOP, CHECK FOLLOWING:
[ ] IN PAY STATUS AT END OF WAITING PERIOD
[ ] IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. PROJECTED SALARY RATE AND EFFECTIVE DATE					
GRADE	STEP	SALARY	MO.	DA.	YR.

13. REMARKS

14. AUTHENTICATION

MAY 3 1958
PAYROLL BRANCH

PERIODIC STEP INCREASE - AUTHENTICATION

SECRET

PERSONNEL FOLDER (4)

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE 12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
TARASOFF BORIS D	119477	GS-09-2	$ 5,575	$ 6,135

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

SECRET

STANDARD FORM 50 (3 PART)
REV. APRIL 1951
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER B., FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

are

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. BORIS D. TARASOFF 119477	2 Nov 1908		17 May 1957

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
PROMOTION 30	19 May 1957	50 USCA 403 J

FROM		TO
	8. POSITION TITLE	Foreign Documents Off. K-653.04
GS-0132.48-7 $4660.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0132.48-9 $5440.00 per annum
	10. ORGANIZATIONAL DESIGNATIONS 232040	DDI/CO Foreign Documents Division USSR Branch
	11. HEADQUARTERS 2	Washington, D. C.
FIELD / DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD / X DEPARTMENTAL

13. VETERAN'S PREFERENCE: NONE	WWII	OTHER	5-PT	10-POINT DISAB.	10-POINT OTHER	14. POSITION CLASSIFICATION ACTION: NEW	VICE	I. A.	REAL.	
			X							SD-CD

1

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE ☐ CLAIMED ☐ PROVED STATE:
M W	FROM: 7-4301-20 TO: Same 750-13	Yes		

1

20. REMARKS:

4 EOD 02/20/56

POSTED
17 MAY 1957
GW

ENTRANCE PERFORMANCE RATING:

Director of Personnel

SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

☆ U. S. GOVERNMENT PRINTING OFFICE

717-#123157

14-00000

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN	4.	5. ALLOTMENT
119477	TARASOFF BORIS D	DDI/FDD-25	V-20	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO	DA	YR	GRADE	STEP	SALARY	EFFECTIVE DATE MO	DA	YR
7	1	$ 4,525	02	20	56	7	2	$ 4,660	02	24	57

REMARKS

CERTIFICATION

I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.

TYPED, OR PRINTED, NAME OF SUPERVISOR	DATE	SIGNATURE OF SUPERVISOR
Talbot Bielefeldt	7 Jan 57	T. Bielefeldt

PERIODIC STEP INCREASE - CERTIFICATION

FORM NO. 560 1 MAR. 55 SECRET PERSONNEL FOLDER (4)

STANDARD FORM 50 (5 PART)
REV. APRIL 1951
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER R1, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGEN

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. BORIS D. TARASOFF 119477	2 Nov 1908		3 October 1956

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
REASSIGNMENT 56	7 Oct 1956	50 USCA 403 J

FROM		TO
K-777.99	8. POSITION TITLE	Foreign Documents Off. K-653.04-7
GS-0132.48-7 $4525.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0132.48-7 $4525.00 per annum
	10. ORGANIZATIONAL DESIGNATIONS 232840	DDI/Office of Operations Foreign Documents Division USSR Branch
	11. HEADQUARTERS 2	Washington, D. C.
FIELD ☐ DEPARTMENTAL ☐	12. FIELD OR DEPT'L	FIELD ☐ DEPARTMENTAL ☒

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION				
NONE	WWII	OTHER	5-PT	10 POINT DISAB	OTHER	NEW	VICE	I. A.	REAL	
1			X							SD-CD

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
1 M W	FROM: 7-4301-20 750-13 TO: Same	Yes		☐ CLAIMED ☐ PROVED STATE:

20. REMARKS:

4 EOD 02/20/56

POSTED
OCT 5 1956

14-00000

STANDARD FORM 50 (8 PARTS)
REV. APRIL 1951
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER R1, FEDERAL PERSONNEL MANUAL

(TRAL INTELLIGENCE AGEN(

1v1

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Boris D. Tarasoff	2 Nov 1908		13 Sep 1956

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
57 Reassignment (Change of Service Designation)	9 Sep 1956	50 USCA 403 J

FROM		TO
Intell. Asst. BVP-1141	8. POSITION TITLE	Foreign Docs. Off. K-777.99
GS-0301.28-7	9. SERVICE, SERIES, GRADE, SALARY	GS-0132.48-7 $4525.00 per annum
DDP/FI Staff Division D, Project FB Jointly Office of the Chief Branch 2, Section B	10. ORGANIZATIONAL DESIGNATIONS 232040	DDI/OO FDD USSR Branch
	11. HEADQUARTERS 2	Washington, D. C.
☐ FIELD ☐ DEPARTMENTAL	12. FIELD OR DEPT'L	☐ FIELD ☒ DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
			X		

1

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.	
				From: SD/D To : SD/CD

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
M	FROM: 7-2306-23 750-13 W TO: 7-4301-20	Yes		☐ CLAIMED ☐ PROVED STATE:

1

20. REMARKS:

4 EOD 02/20/56

LOGGED
SEP 20 1956

ENTRANCE PERFORMANCE RATING:

Director of Personnel

21. SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1956-378847

773 9/14/56

14-00000

STANDARD FORM 50 (8 PART)
REV APRIL 1951
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER R1, FEDERAL PERSONNEL MANUAL

·RAL INTELLIGENCE AGEN.

F.C. 14 Dec. 1955
C.-1?35 tat

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. BORIS D. TARASOFF	2 Nov. 19??		20 Feb. 1956

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
EXCEPTED APPOINTMENT	20 Feb. 1956	50 USCA 403 J

FROM		TO
	8. POSITION TITLE	Intel. Asst. BVP-S141
	9. SERVICE, SERIES, GRADE, SALARY	GS-301.28-7 $4525.00 p.a.
	10. ORGANIZATIONAL DESIGNATIONS	DDP/FI Staff Division D Project PBJOINTLY Office of the Chief Branch 2 Section B
	11. HEADQUARTERS	Washington, D. C.
FIELD / DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD / DEPARTMENTAL X

13. VETERAN'S PREFERENCE: NONE | WWI | OTHER | 5-PT. X | 10-POINT (DISAB / OTHER)

14. POSITION CLASSIFICATION ACTION: NEW | VICE | I. A. | REAL. — SD:D BCC

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
M	FROM: TO: 6-2396-23	Yes	20 Feb. 1956	☐ CLAIMED ☐ PROVED STATE: Calif.

20. REMARKS:

Subject to the satisfactory completion of a trial period of one year.
Subject to the satisfactory completion of a medical examination.

RC-93

DOG: 2/20/56
CSFOD: 2/20/56
LCD: 2/20/56
SCD: 6/02/51

PSI Due: 2/24/57

FOLDED
2/20

ENTRANCE PERFORMANCE RATING:

Director of Personnel

21. SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1955 - 353049

?? 2/20/56

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

Tarasoff Boris

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[redacted]	2 Nov. 08	M	GS-12	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Off	DDP/WH/Br.1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT	
X	CAREER
	RESERVE
	TEMPORARY
	CAREER-PROVISIONAL *(See instructions - Section C)*
	SPECIAL *(Specify)*:

10. CHECK (X) TYPE OF REPORT	
	INITIAL
XX	REASSIGNMENT SUPERVISOR
	ANNUAL
	REASSIGNMENT EMPLOYEE
	SPECIAL *(Specify)*:

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD *(From- to-)*
	1 January - 15 July 1970

SECTION B — PERFORMANCE EVALUATION

U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.
P-Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.
S-Strong	Performance is characterized by exceptional proficiency.
O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise *(indicate number of employees supervised)*.

	RATING LETTER
SPECIFIC DUTY NO. 1: Translation of Russian language materials into English transcript.	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on above.	S
SPECIFIC DUTY NO. 3: Transcription of English language conversations.	P
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

14 AUG 1970

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer has continued to perform his assigned tasks in superior fashion. Not only is he a skilled transcriber/translator, he is also able to put his experience and knowledge into words in preparing character analyses which have been of great value to the Station's operational program. Although his work load is often quite heavy, he can always be counted on to complete his assignments promptly and he willingly puts in the extra time frequently needed.

His team spirit and dedication are shown by the fact that on several occasions, in spite of advancing age and recent illness, he spent long hours in base houses on live-monitoring assignments. He will be greatly missed when he retires in the near future.

As previously noted, this officer does not handle operational funds or have supervisory responsibilities. He has had no cover problems, nor has he required any unusual administrative support, other than that which is to be expected in connection with his forthcoming retirement.

SECTION D — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT.

DATE	SIGNATURE OF EMPLOYEE
	/s/ [redacted]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
19 months		
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
	Ops Officer	Donald F. Vogel /s/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur in the above ratings and comments. I am not able to add any meaningful comments due to the highly specialized nature of Subject's duties.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
	Deputy Chief of Station	Paul V. Harwood /s/

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[illegible] [redacted]	2 Nov 1908	M	GS-12	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer	DDP/WH/Br.1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT					
XX	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT			
	INITIAL		REASSIGNMENT SUPERVISOR
XX	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
28 February 1970	1 January thru 31 December 1969

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian language materials into English transcript.	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Transcription of English language conversations.	P
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 1-65 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his assigned duties in a superior fashion. Illness put him out of action for some time, but otherwise the Station received the fine performance which has come to be routine with him. This officer's experience and dedication make it possible for him to work effectively with an absolute minimum of supervision. He responds instinctively to items of operational significance, and his experience and knowledge make it possible for him to write penetrating analyses of target personalities, and interrelationships among these persons, based solely on what he hears.

This officer has also been called upon to transcribe material from audio operations, in addition to the telephone material which is his normal assignment. He has also handled this well, although his advancing age and less acute hearing make this task much more difficult for him.

While not called upon to use Spanish normally, he has sufficient fluency to handle material in Spanish when required.

This officer uses his time well and takes good care of the equipment assigned to him. He does not handle operational funds nor does he have any supervisory responsibilities.

SECTION D	CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
20 January 1970	[redacted] /s/

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
12 months	XXXXXXXXXXXXXXXXXX	
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
20 January 1970	Donald F. Vogel /s/	Ops Officer

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I can add nothing substantive to the above report since I have little opportunity to deal at first hand with Subject's output. The rating officer is both meticulous and fair and I have full confidence in his evaluation of Subject.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
20 January 1970	Chief, Ops Officer	Paul V. Harwood /s/

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

Tarasoff Boris N

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[redacted]	2 Nov. 1908	M	GS-12	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer	DDP/WH/1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT

X	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL *(See instructions - Section C)*				
	SPECIAL *(Specify)*:				

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL *(Specify)*:		

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD *(From- to-)*
28 February 1969	1 January 1968 thru 31 December 1968

SECTION B — PERFORMANCE EVALUATION

- **W - Weak** — Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- **A - Adequate** — Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- **P - Proficient** — Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- **S - Strong** — Performance is characterized by exceptional proficiency.
- **O - Outstanding** — Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise *(indicate number of employees supervised)*.

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian language product into English transcript	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Translation of Russian letters into English	S
SPECIFIC DUTY NO. 4: Transcription of English language conversations	P
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 4-65 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

FEB 25 1 46 PM '69

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal interrelationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

SECTION D — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
28 Jan 60	[redacted]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
41 months	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
28 Jan 69	Ops Officer	Paul L. Dillion /s/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
28 Jan 69	Chief of Station	Winston M. Scott /s/

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): [illegible] [redacted]

2. DATE OF BIRTH: 2 Nov 1938

3. SEX: M

4. GRADE: GS-12

5. SD: D

6. OFFICIAL POSITION TITLE: Ops Officer

7. OFF/DIV/BR OF ASSIGNMENT: DDP/WH/1

8. CURRENT STATION: Mexico City

9. CHECK (X) TYPE OF APPOINTMENT: XX CAREER | RESERVE | TEMPORARY | CAREER-PROVISIONAL (See instructions - Section C) | SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT: INITIAL | REASSIGNMENT SUPERVISOR | ANNUAL | REASSIGNMENT EMPLOYEE | XX SPECIAL (Specify):

11. DATE REPORT DUE IN O.P.: 28 February 1968

12. REPORTING PERIOD (From- to): 1 January 1967 - 1 January 1968

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian language telephone product into English transcript.	S
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Translation of Russian letters into English.	S
SPECIFIC DUTY NO. 4: Transcription of English language conversations.	P
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

24/14/41

OVERALL PERFORMANCE IN CURRENT POSITION

22 MAY 1968

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

GROUP 1 Excluded from automatic downgrading and declassification

FORM 4-65 45 USE PREVIOUS EDITIONS

SECRET

SECRET
(When Filled In)

SECTION C — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his duties in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

SECTION D — CERTIFICATION AND COMMENTS

BY EMPLOYEE

1\. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
	/s/ [redacted]

BY SUPERVISOR

2\.

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
29		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Ops Officer	Paul Dillon

BY REVIEWING OFFICIAL

3\. COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
16 February 1968	Chief of Station	Winston Scott

SECRET

SECRET
(When Filled In)

C19477

FITNESS REPORT

EMPLOYEE SERIAL NUMBER
C19477
~~253338~~

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): [illegible] [redacted]	2. DATE OF BIRTH: 2 Nov 1908	3. SEX: M	4. GRADE: GS-12	5. SD: D
6. OFFICIAL POSITION TITLE: Ops Officer	7. OFF DIV/BR OF ASSIGNMENT: DDP/WH-1		8. CURRENT STATION: Mexico City	

9. CHECK (X) TYPE OF APPOINTMENT

XX	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
XX	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.: 28 February 1967

12. REPORTING PERIOD (From- to-): 1 January 1966-31 December 1966

SECTION B — PERFORMANCE EVALUATION

W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.
S - Strong	Performance is characterized by exceptional proficiency.
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian language telephone tap product into English transcript.	O
SPECIFIC DUTY NO. 2: Preparation of personality and assessment reports on individual Soviets based on the above.	S
SPECIFIC DUTY NO. 3: Translation of Russian letters into English.	S
SPECIFIC DUTY NO. 4: Translation of Spanish language telephone product into English and transcription of English conversations	P
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

[illegible handwriting and stamp]

27 MAR 1967 14 JUN 1967

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 45 USE PREVIOUS EDITIONS
6-65

SECRET

GROUP 1
Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

[redacted] continues to show a high degree of competence in his primary responsibility, which is translating and transcribing Russian telephone conversations. He works quickly and accurately and has a fine feeling for the subleties of the Russian language. His character analyses of Soviets have been of great assistance in the Station's operational planning. He continues to maintain his deep cover status well and presents no problem of either an administrative or a personal nature. His wife continues to assist him with his work, and together they make an excellent team.

Subject is very cost conscious in his operational duties.

SECTION D CERTIFICATION AND COMMENTS

BY EMPLOYEE

1\. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
3 Feb 67	/s/ [redacted]

BY SUPERVISOR

2. MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
3 Feb 67	Ops Officer	/s/ Cynitha Hausmann

BY REVIEWING OFFICIAL

3\. COMMENTS OF REVIEWING OFFICIAL

I agree with the rating officer's evaluation. The Station is fortunate that [redacted] intends to remain permanently in Mexico where he makes an invaluable contribution to the SB Section's program and presents no difficulties whatsoever.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
3 Feb 67	Ops Officer	/s/ Paul L. Dillon

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): Tarasoff, Boris [redacted]
2. DATE OF BIRTH: 2 Nov 08
3. SEX: M
4. GRADE: GS-12
5. SD: D
6. OFFICIAL POSITION TITLE: Ops Officer
7. OFF/DIV/BR OF ASSIGNMENT: DDP/WH/1
8. CURRENT STATION: Mexico City
9. CHECK (X) TYPE OF APPOINTMENT: X CAREER | RESERVE | TEMPORARY | CAREER-PROVISIONAL (See instructions - Section C) | SPECIAL (Specify):
10. CHECK (X) TYPE OF REPORT: INITIAL | XX ANNUAL | REASSIGNMENT SUPERVISOR | REASSIGNMENT EMPLOYEE | SPECIAL (Specify):
11. DATE REPORT DUE IN O.P.:
12. REPORTING PERIOD (From- to-): 16 August 1965 - 31 December 1965

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Translation of Russian telephone and audio products into English transcript	S
SPECIFIC DUTY NO. 2: Processing transcribed telephone materials into a format which allows for immediate analysis and filing	S
SPECIFIC DUTY NO. 3: Preparation of personality and assessment reports on individual Soviets on the basis of the above material	S
SPECIFIC DUTY NO. 4:	
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

POSTED ON OF-4b

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

FORM 4-65 45 USE PREVIOUS EDITIONS.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

OFFICE OF PERSONNEL
AUG 15 2 02 PM '66
JUN 24 4 26 PM '66

There has been no change in the excellent performance of this officer and his wife, a contract employee, who assists him in all facets of his work.

There have been no problems of either a professional or personal nature during the reporting period.

SECTION D — **CERTIFICATION AND COMMENTS**

BY EMPLOYEE

1. *I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT*

DATE	SIGNATURE OF EMPLOYEE
16 June 1966	[redacted] /s/

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
9 1/2		
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
16 June 1966	Chief/SR/Mex.	Paul J. Dillon /s/

BY REVIEWING OFFICIAL

3. COMMENTS OF REVIEWING OFFICIAL

Concur.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
16 June 1966	Chief of Station	Winston M. Scott /s/

SECRET

SECRET

12 AUG

FITNESS REPORT (CONTINUED)

Jaradoff, Boris D.

[redacted]

Subject has not been in a supervisory position and his present assignment outside on unofficial cover working as a loner gives no indication as to his supervisory ability. It is believed Subject probably serves best as an independent analyst without supervisory responsibilities.

W.J. Kaufman
C/WH/1

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 017477 ~~264216~~

SECTION A — GENERAL

[illegible]

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[redacted]	2 Nov 1908	M	GS-12	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Operations Officer	/WH/1	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT

- X CAREER
- RESERVE
- TEMPORARY
- CAREER-PROVISIONAL (See instructions - Section C)
- SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT

- INITIAL
- ANNUAL
- SPECIAL (Specify):
- X REASSIGNMENT SUPERVISOR
- REASSIGNMENT EMPLOYEE

11. DATE REPORT DUE IN O.P.

12. REPORTING PERIOD (From- to-): 30 Sep 1964 - 15 Aug 1965

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Translation of Russian language telephone and audio product into English transcript.	S
SPECIFIC DUTY NO. 2: Preparation of characterization-assessment personality reports on the Soviet complement.	S
SPECIFIC DUTY NO. 3: Processing of transcribed telephone materials into format facilitating immedicte analysis and handling by the Station.	S
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

POSTED ON [illegible]

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

25 APR 1966

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET

(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject has continued to demonstrate a very high level of interest and competence in his work. Beyond the relatively technical aspect of producing transcriptions, which he accomplishes with timeliness, accuracy and thoroughness, he strives to provide the Station and Headquarters with an insight in depth on the local Soviet complement. He does this capably, particularly when one understands the limitations of his technical access. His wife, a contract employee, assists him in the preparation of the technical product. However, her over-all contribution goes beyond this, since Subject and his wife work together in effort to distill the meaning of their product in terms of personality assessment. They are uniquely well adjusted to their deep cover circumstances, are of little burden administratively to the Station, and are presently interested in continuing their assignment in Mexico City indefinitely.

SECTION D	CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
4 February 1966	[redacted] /s/

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
26		
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
22 Dec 1965	Operations Officer	Herbert Manell /s/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Chief of Station, Mexico City concurs in this Fitness Report as submitted by [redacted]s supervisor for the period reported.

[redacted]

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
12 April 1966	Chief of Station	Winston M. Scott /s/

SECRET

38

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: [illegible]

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[illegible] [redacted]	2 Nov 1908	M	[illegible]	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Operations Officer	DDP WH 3	Mexico City

9. CHECK (X) TYPE OF APPOINTMENT
- [ ] CAREER
- [ ] RESERVE
- [ ] TEMPORARY
- [ ] CAREER-PROVISIONAL (See instructions - Section C)
- [ ] SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT
- [ ] INITIAL
- [X] ANNUAL
- [ ] SPECIAL (Specify):
- [ ] REASSIGNMENT SUPERVISOR
- [ ] REASSIGNMENT EMPLOYEE

11. DATE REPORT DUE IN O.P.: 30 November 1963

12. REPORTING PERIOD (From- to-): [illegible] June – 30 [illegible] 1963

SECTION B — PERFORMANCE EVALUATION

W - Weak — Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate — Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient — Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong — Performance is characterized by exceptional proficiency.

O - Outstanding — Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Translation of Russian language telephone and audio product into English transcript.	P
SPECIFIC DUTY NO. 2	
SPECIFIC DUTY NO. 3	
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

POSTED ON [illegible]

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	P

21 NOV 1963

FORM 45 4-62 OBSOLETE PREVIOUS EDITIONS.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

The relatively limited period of Subject's assignment to the Station, coupled with the normal complications attendant to a staffer's conversion to the DDP and to a deep cover status on a first assignment abroad, compels the supervisor to make a tentative assessment only at this time. However, from all indications to date it would appear that Subject and his family are acclimating themselves very well to the environmental, cover and work situation. Subject is interested in his work, applies himself conscientiously and is prompt in completing his assignments whether the work load for a day is light, or is heavy and requires unpaid overtime concentration. The translation product is presently exact and conforms to the Station's standards for such work. As Subject becomes more familiar with specific Station requirements, through experience and with closer supervision than afforded to date, he will be able to make a more imaginative contribution to his work, an effort that he has already begun.

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT	
DATE 25 October 1963	SIGNATURE OF EMPLOYEE /S/ [redacted]	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 4	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 25 October 1963	OFFICIAL TITLE OF SUPERVISOR Operations Officer	TYPED OR PRINTED NAME AND SIGNATURE /S/ Herbert Manell
3.	BY REVIEWING OFFICIAL	
COMMENTS OF REVIEWING OFFICIAL		
DATE 15 NOV [illegible]	OFFICIAL TITLE OF REVIEWING OFFICIAL [illegible]	TYPED OR PRINTED NAME AND SIGNATURE [illegible]

SECRET

S-E-C-R-E-T
(When Filled In)

TRAINING REPORT

Spanish Basic Reading, Speaking, Writing
(900 hours, full time)

09/24/62 - 02/15/63

Student	: Boris D. Tarasoff	Office	: WH
Year of Birth	: 1908	Service Designation	: D
Grade	: 11	No. of Students	: 4
EOD Date	: 02/56	Instructor	: Mrs. L. Edwards

COURSE OBJECTIVES - CONTENT AND METHOD

This is a 20-week, full-time course. The general aim of the course is to enable the student to use the spoken language with moderate facility and accuracy in a large number of everyday situations while providing a basis for further learning of the language either by actual use in the area or by further formal study. The major objectives of the course are to develop an ability; 1) to distinguish and produce the sounds of the language; 2) to use a large variety of basic sentences and expressions in the spoken language and apply them by re-combination to new situations; 3) to comprehend spoken Spanish in a variety of current everyday situations; 4) to develop the skills and techniques needed to read Spanish texts with minimum use of the dictionary; 5) to write the language in basic form, including letters, telegrams, short composition, etc.

The entire working day, 5 days a week, is devoted exclusively to language study. Four to five hours daily (a maximum of 25 hours a week) are devoted to guided drill and conversation practice with native speakers. The balance of the day is devoted to language laboratory drill and preparation of assigned material. Three days at mid-term and the final week of the course are spent in a special language-house in which Spanish is spoken exclusively.

ACHIEVEMENT RECORD

Student progress is evaluated primarily on oral recitation in the form of drills and free conversation based on memorized material. In addition, several tests are given during the course. The number of students receiving each adjectival rating on overall course performance is shown below. This student's rating is indicated by the asterisk.

Incomplete	Unsatisfactory	Satisfactory	Excellent
1		2*	1

Mr. Tarasoff's application and interest throughout the course was unstinting. Progress in all course objectives was modest but steady. In future study particular attention should be given to pronunciation and structure.

FOR THE DIRECTOR OF TRAINING: LAWRENCE C. HASTINGS — 11 Jun 63
Chief Instructor — Date

S-E-C-R-E-T
(When filled in)

SECRET
(When Filled In)

29 SEP 1962
Seen by Em...

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 019477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
Tarasoff Boris D.	2 Nov 1908	M	GS-11	OD

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
IO (Foreign Doc)	CO/FDD/USSR Branch	Hq.

9. CHECK (X) TYPE OF APPOINTMENT
- CAREER
- RESERVE
- TEMPORARY
- CAREER-PROVISIONAL (See instructions - Section C)
- SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT
- INITIAL
- REASSIGNMENT SUPERVISOR
- ANNUAL
- X REASSIGNMENT EMPLOYEE
- SPECIAL (Specify):

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
21 October 1962	1 Oct 61 - 20 Sept 1962

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Reads Russian-language newspapers, periodicals and books to find information of intelligence value on Soviet heavy and construction machinery industries	O
SPECIFIC DUTY NO. 2: Evaluates materials found in published sources for processing through internal reports or through contract translations	S
SPECIFIC DUTY NO. 3: Extracts and translates items for internal reports	P
SPECIFIC DUTY NO. 4: Compiles Quarterly Scheduled report, Commodity Output of USSR Union Republics	S
SPECIFIC DUTY NO. 5: Scans Russian-language newspapers, periodicals, and books and selects items of interest to the entire Industry and Materials Section of USSR Branch, FDD	O
SPECIFIC DUTY NO. 6:	

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS. SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

24 Jul '62

During his rating period, as during his entire tour of duty in FDD, Mr. Tarasoff has demonstrated himself to be a mature highly-capable intelligence officer. His professional ability and personality contributed greatly to the smooth operation of his section.

SECTION D	CERTIFICATION AND COMMENTS
1.	BY EMPLOYEE
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT
DATE: 20 Sept 1962	SIGNATURE OF EMPLOYEE: Boris D. Tarasoff
2.	BY SUPERVISOR
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 1 yr, 10 mos.	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
~~24~~ 19 Sept 1962	Chief, Industry and Materials Section, USSR Branch	EDWIN R. STRAKNA

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I agree with this rating. Mr. Tarasoff has common sense and intelligence sense. He appreciates the significance of information for intelligence purposes, both in the fields for which he is responsible and in other fields as well.

His ability to scan rapidly a great volume of Russian-language material, and extract or note items of value, will be sorely missed.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
24 ~~19~~ Sept 1962	Chief, USSR Branch	TALBOT BIELEFELDT

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 19477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
Tarasoff, Boris D.	2 November 1908	M	GS-11

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
OD	IO (Foreign Doc.)	OO/FDD/USSR Branch

8. CAREER STAFF STATUS: NOT ELIGIBLE / MEMBER / DEFERRED / PENDING / DECLINED / DENIED

9. TYPE OF REPORT: INITIAL / REASSIGNMENT/SUPERVISOR / X ANNUAL / REASSIGNMENT/EMPLOYEE / SPECIAL (Specify)

10. DATE REPORT DUE IN O.P.: 31 Oct 1961

11. REPORTING PERIOD (From–To): 1 Oct 60-31 Sep 61

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.
SPECIFIC DUTY NO. 1 Reads Soviet newspapers, journals, and books for information on Soviet heavy machine building, industrial organizations, on subjects covered by other section members.	7
SPECIFIC DUTY NO. 2 Judges value of information in Soviet publications, and selects such information for publication in scheduled reports or for contract translation.	6
SPECIFIC DUTY NO. 3 Writes and compiles articles for scheduled reports.	5
SPECIFIC DUTY NO. 4 Compiles quarterly scheduled report Commodity Output of USSR Union Republics	5
SPECIFIC DUTY NO. 5 Performs special assignments for other CIA components, such as interpreting from tapes and writing reverse translations.	6
SPECIFIC DUTY NO. 6	

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 6

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES						X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT						X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X	
WRITES EFFECTIVELY					X		
SECURITY CONSCIOUS							X
THINKS CLEARLY						X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

FORM 8-58 45 OBSOLETE PREVIOUS EDITIONS. SECRET (4)

SECRET
(When Filled In)

SECTION E — **NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

OFFICE OF PERSONNEL
NOV 3 9 AM '61

Serious-minded, hard-working, well-informed. Has profound knowledge of the USSR, its people, and its institutions. Innately an intelligence officer, he has the ability to discern news of intelligence value where others see nothing. Maintains an image of the world, the USSR, the US and the CIA in his mind, and seldom makes incorrect prediction or estimate regarding World or Soviet affairs.

His intellectual maturity of the Russian language makes him adaptable to a large variety of assignments. Is characterised by resolutnes, steadfastness, and ability to resist pressure or propaganda.

His work in the section has been excellent throughout, and he covers subject fields equivalent to the work of 3 people in 1955. He works very well as part of a team.

His qualifications are an asset both for work in FDD and for assignments involving personal contacts and utilizing spoken Russian.

SECTION F — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
25 October 1961	

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
9	Is at present on detached duty. Will be dhown copy on his return.

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

	EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS		REPORT MADE WITHIN LAST 90 DAYS
	OTHER (Specify):		

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
25 October 1961	Chief, Industry & Materials Section	Edwin R. Strakna

3. BY REVIEWING OFFICIAL

X	I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
	I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

This supervisor tends to rate a little high in his over-all evaluations; Mr. Tarasoff's performance is not* outstanding in every respect; however, he is a superior employee, and has an unusual amount of native common sense and intelligence insight.

*literally

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
25 October 1961	Chief, USSR Branch	T. Bielefeldt Talbot Bielefeldt

SECRET

3 1 OCT 1960

SECRET
(When Filled In)

Seen by OD/CSB

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 19477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
Tarasoff Boris D.	2 Nov 1908 1908	M	CS-11

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
CD	IO (For. Doc)	CO/FDD/WSR Branch

8. CAREER STAFF STATUS

NOT ELIGIBLE	X MEMBER	DEFERRED	
PENDING	DECLINED	DENIED	

9. TYPE OF REPORT

	INITIAL	REASSIGNMENT/SUPERVISOR
X	ANNUAL	REASSIGNMENT/EMPLOYEE
SPECIAL (Specify)		

10. DATE REPORT DUE IN O.P.: 31 Oct 60

11. REPORTING PERIOD From To: 1 Oct 59–30 Sep 60

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding

SPECIFIC DUTY	RATING NO.	SPECIFIC DUTY	RATING NO.
SPECIFIC DUTY NO. 1: Scans Soviet documents for information on a wide range of industrial subjects for use in his own and others' reports	6	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2: Writes intelligence information reports on chemical, metallurgical, construction, and power machinery	5	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3: Handles special projects, oral and written, as required	5	SPECIFIC DUTY NO. 6	

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES						X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT						X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE					X		
WRITES EFFECTIVELY					X		
SECURITY CONSCIOUS					X		
THINKS CLEARLY						X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

FORM 8-58 45 OBSOLETE PREVIOUS EDITIONS. SECRET (4)

SECTION E — **NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

His native Russian language facility is of tremendous assistance to the section and
the agency. His rapid scanning of Soviet documents for his
valuable bits of information on other subjects, which he is always
to the proper persons. He is always ready to assist with language problems and if
he ~~doesn't~~ know the answer he exhausts all possible means to
or for special branch or division projects involving reverse translations, and he has
held a number of TDY assignments requiring spoken Russian. The morsels of intelligence
gleaned for his own reports from the masses of material which he scans are briefly and
tersely stated. Is a systematic worker, keeps good files, and avoids duplication.
Plans and organizes his activities carefully so that he always manages to complete a
project well ahead of the target date. Has constant informal contact with all his
consumers and goes to any length to give them what they want, provided that their
request is reasonable and justifiable. If they ask for something which he knows is
of no value or which has been duplicated elsewhere, he has no difficulty in persuading
them to cancel the requirement, since they have learned that they can trust his work
and his genuine desire to help. It is not hard to discern that he sometimes gets
bored with the monotony of his work, but an occasional tour of TDY is generally
sufficient to revive his enthusiasm for another year at his desk. Has an uneven
temperament, sometimes gloomy and sometimes bantering, but only rarely does this
affect his working relationships.

SECTION F — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
52	Employee on TDY

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS — REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
25 Oct 60	Chief, Materials and Industry Section, USSR Branch	Rosamund E. Deutsch

3. BY REVIEWING OFFICIAL

X I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
28 October 1960	Chief, USSR Branch	Talbot Bielefeldt

Seen by OD/CSR

SECRET 3 NOV 1959
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 19,477

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
Tarasoff, Boris D.	2 Nov 1908	M	GS-10

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
OD	IO (Foreign Documents)	OO/FDD/USSR Branch

8. CAREER STAFF STATUS					
	NOT ELIGIBLE	X	MEMBER		DEFERRED
	PENDING		DECLINED		DENIED

9. TYPE OF REPORT			
	INITIAL		REASSIGNMENT/SUPERVISOR
X	ANNUAL		REASSIGNMENT/EMPLOYEE

10. DATE REPORT DUE IN O.P.	11. REPORTING PERIOD From To	SPECIAL (Specify)
31 Oct 1959	20 Nov 58-30 Sep 59	

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise *(indicate number of employees supervised)*.

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.	Specific Duty	Rating No.
SPECIFIC DUTY NO. 1: Scans Soviet documents for intelligence information on a wide range of industrial subjects	6	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2: Writes reports based on the above material	4	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3: Does special scanning, translation, and research jobs as required	5	SPECIFIC DUTY NO. 6	

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES					X		
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT						X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE					X		
WRITES EFFECTIVELY				X			
SECURITY CONSCIOUS						X	
THINKS CLEARLY						X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

SECRET

(When Filled In)

SECTION E	NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Shows skill and good judgment in extracting data on a wide range of technical subjects from Soviet documents, which he scans with great rapidity. His written reports based on this material present good intelligence information. However, they suffer slightly from small inaccuracies in syntax and grammar, and there are occasional passages where the meaning is vague or the logical connection between facts has not been made clear. This type of passage may be further complicated by his lack of native familiarity with the precise English idiom and his tendency sometimes to use the wrong connective. However, any such failings in the use of English are entirely offset by his superior knowledge of Russian. His promptness in submitting reports and in completing other assignments is exceptional. Maintains close relations with consumers and goes out of his way to fill all their requirements to the letter. His greatest asset to the section, branch, and division is his native Russian fluency and his knowledge of the USSR. He not only serves as consultant and authority on XX the Russian language for the section and branch, but takes on extra jobs as translator or interpreter as required by the division or the agency. His natural intelligence has enabled him to do on-the-spot or rush jobs in fields in which he has had no background. He continues to learn and to retain his knowledge. During a period when his well-deserved promotion was blocked because of thelack of a slot, a situation which was unfortunate but the fault of no one in his office, he became a bit rebellious and reluctant to take on extra duties which he otherwise would have accepted. He feels, and rightly so, that he is capable of more challenging and perhaps more interesting assignments which require the use of spoken Russian. Every opportunity has been given him to find such a permanent assignment, and he has just been on extended TDY involving such activities.

SECTION F — CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
29 Oct 1959	Boris D. Tarasoff

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
3 yrs, 4 mo	

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

	EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS		REPORT MADE WITHIN LAST 90 DAYS
	OTHER (Specify):		

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
28 Oct 1959	Chief, Industry and Materials XXXXXX Section, USSR Branch	Rosamund E. Deutsch Rosamund E. Deutsch

3. BY REVIEWING OFFICIAL

X	I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
	I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
29 October 1959	Chief, USSR Branch	T. Bielefeldt TALBOT BIELEFELDT

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
TARASOFF, Boris D.	2 November 1908	M	CD

5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
OC/FDD/USSR Branch	IO (Foreign Doc)

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS-09	11 December 1958	21 November 1957 - 20 November 1958

10. TYPE OF REPORT (Check one): [ ] INITIAL [X] ANNUAL [ ] REASSIGNMENT-SUPERVISOR [ ] REASSIGNMENT-EMPLOYEE [ ] SPECIAL (Specify)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT [X] HAS [ ] HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

- [X] THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.
- [ ] THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.
- [X] I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.
- [ ] IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
- [ ] I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
20 Nov 58	Rosamund E. Deutsch Rosamund E. Deutsch	Sec. USSR Br. Chief, Materials & Industry

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

DATE
11-26-58
Posted
12/1/58

[ ] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
29 Nov 1958	Talbot Bielefeldt T. Bielefeldt	Chief, USSR Branch

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: **5**

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

OFFICE OF PERSONNEL
NOV 21 9 00 AM '50
MAIL ROOM

DIRECTIONS:

a. State in the space below up to six of the most important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.

b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.

c. For supervisors, ability to supervise will always be rated as a specific duty (*do not rate as supervisors those who supervise a secretary only*).

d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.

e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	*HAS AND USES AREA KNOWLEDGE*	*CONDUCTS INTERROGATIONS*
GIVING LECTURES	*DEVELOPS NEW PROGRAMS*	*PREPARES SUMMARIES*
CONDUCTING SEMINARS	*ANALYZES INDUSTRIAL REPORTS*	*TRANSLATES GERMAN*
WRITING TECHNICAL REPORTS	*MANAGES FILES*	*DEBRIEFING SOURCES*
CONDUCTING EXTERNAL LIAISON	*OPERATES RADIO*	*KEEPS BOOKS*
TYPING	*COORDINATES WITH OTHER OFFICES*	*DRIVES TRUCK*
TAKING DICTATION	*WRITES REGULATIONS*	*MAINTAINS AIR CONDITIONING*
SUPERVISING	*PREPARES CORRESPONDENCE*	*EVALUATES SIGNIFICANCE OF DATA*

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER

1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY	RATING NUMBER	SPECIFIC DUTY	RATING NUMBER
SPECIFIC DUTY NO. 1: Scans Soviet documents for intelligence material on a wide range of technical fields	5	SPECIFIC DUTY NO. 4: Maintains technical files	5
SPECIFIC DUTY NO. 2: Writes technical reports	4	SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 3: Serves as language consultant	5	SPECIFIC DUTY NO. 6:	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. Works hard. Reads Russian rapidly and looks out for material of interest to others as he scans. Is adaptable and flexible and handles several different technical fields with equal facility. Can tackle almost any subject without previous experience and turn out a good job. His native knowledge of Russian is of considerable benefit to the whole section. Selects the salient points from masses of useless or repetitive material with intelligent judgment, and compiles reports which are pointed and concise. His only deficiency of any consequence is the slight awkwardness and occasional lack of clarity in his written English style. His English has improved considerably during the past two years, but sometimes the failure to use the most precise term or the right connective complicates for the reader a conception which is perfectly clear to the writer.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....*productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents*....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 5

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? [ ] YES [X] NO. IF YES, EXPLAIN FULLY:

Not necessarily better suited, but a position requiring the use of native Russian speaking ability would also be suitable.

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
TARASOFF Boris D.	2 November 1908	M	OD

5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
OO/FDD/USSR Branch	IO (Foreign Doc)

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS-09	11 December 1958	21 November 1957 - 20 November 1958

10. TYPE OF REPORT (Check one): [ ] INITIAL [X] ANNUAL [ ] REASSIGNMENT-SUPERVISOR [ ] REASSIGNMENT-EMPLOYEE [ ] SPECIAL (Specify)

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
20 Nov 58	Rosamund E. Deutsch /s/ Rosamund E. Deutsch	Chief, Materials & Industry Sec. USSR Br.

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
20 Nov 1958	Talbot Bielefeldt /s/ T Bielefeldt	Chief, USSR Branch

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 6

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? [X] Yes [ ] No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER:
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION.

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	2	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

28

OFFICE OF PERSONNEL

4. COMMENTS CONCERNING POTENTIAL Should have been promoted months ago, but has been prevented by lack of a slot. His inherent intelligence should enable him to learn rapidly any new fields, processes, or policies required. He is patient in dealing with people, and goes out of his way to help those who come to him for assistance. He has the ability to carry responsibility without worrying about it.

MAIL ROOM

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

He is anxious to have a tour of duty overseas, and since he has not been able to advance in his present job because of conditions beyond his control, his efforts to find such a position have not been discouraged.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

After a single tour of overseas duty, which he will not accept unless his wife can accompany him without losing her CIA status, he would like to settle down permanently in the U.S.

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER
- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	4	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	4	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section 'A' below.

SECTION A. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
TARASOFF Boris D.	2 November 1908	M	OD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: OO/FDD/USSR Branch	6. OFFICIAL POSITION TITLE: Foreign Documents Officer		
7. GRADE: GS-9	8. DATE REPORT DUE IN OP: 11 December 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates): 21 November 1956 - 20 November 1957	
10. TYPE OF REPORT (Check one)	INITIAL; X ANNUAL	REASSIGNMENT-SUPERVISOR; REASSIGNMENT-EMPLOYEE	SPECIAL (Specify)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT ☐ HAS ☐ HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

X	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.		IF INDIVIDUAL IS RATED "1" IN C1. OR D, A WARNING LETTER HAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.		I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
X	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
13 Nov 57	Rosamund E. Deutsch *Rosamund E. Deutsch*	Chief, Industrial Sec USSR Branch

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

	BY	DATE
Posted Pos. Control	*Ju*	12 NOV
Reviewed by	*PLH*	11/19/57

☐ CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
15 Nov 1957	Talliot Bielefeldt *T. Bielefeldt*	Chief, USSR Branch

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: **5**

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:
a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
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MAIL ROOM

DESCRIPTIVE RATING NUMBER
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY	RATING NUMBER	SPECIFIC DUTY	RATING NUMBER
SPECIFIC DUTY NO. 1 Analyzes Soviet documents and selects intelligence information	5	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2 Compiles intelligence reports	4	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3 Serves as consultant on linguistic matters	5	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present jo

Minor difficulties with English usage do not prevent him from turning out reports which are concise and to the point. Ideas are in general clearly formulated, although there are occasional instances of inexactness of expression. Because of his native facility in the Russian language, on the other hand, he is frequently consulted on all levels throughout the branch on matters involving interpretation of the foreign text. He is not an eager beaver, and because of his language fluency can accomplish as much as others in less time and with less effort. Probably works at full capacity only under pressure, and for this reason some of his best contributions have been on special projects with target dates, several of which have covered material outside his field of responsibility. His disposition is generally patient, stable, and unruffled.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 5

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? [X] YES [ ] NO. IF YES, EXPLAIN FULLY

Although present performance is entirely satisfactory, he is not in a position here to utilize fully his Russian language speaking facility.

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

GENERAL

SECTION E.

1. NAME (Last) TARASOFF	(First) Boris	(Middle) D.	2. DATE OF BIRTH 2 November 1908	3. SEX M	4. SERVICE DESIGNATION OD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT CO/FDD/USSR Branch			6. OFFICIAL POSITION TITLE Foreign Documents Officer		
7. GRADE GS-9	8. DATE REPORT DUE IN OP 11 December 1957		9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 21 November 1956 - 20 November 1957		
10. TYPE OF REPORT (Check one)	INITIAL		REASSIGNMENT-SUPERVISOR		SPECIAL (Specify)
	X ANNUAL		REASSIGNMENT-EMPLOYEE		

CERTIFICATION

SECTION F.

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
13 Nov 57	Rosamund E. Deutsch [signature]	Chief, Industrial Sec USSR Branch

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
15 Nov 57	Albert Bielefeldt [signature]	Chief, USSR Branch

ESTIMATE OF POTENTIAL

SECTION G.

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 4

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? [X] Yes [ ] No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	2	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PROGRAMS, ORGANIZATION AND POLICY (Executive level)
	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	2	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND REQUIRE TECHNICAL SPECIALIZATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

[Stamp: Posted Pos. Control — DATE 11/19/57 — BY [initials]]

FORM NO. 45 (Part II) 1 NOV 55 — REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE

SECRET

Potential (4)

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

16

OFFICE OF PERSONNEL

4. COMMENTS CONCERNING POTENTIAL

Because of his innate capacity I would judge that after initial adjustments, and with application, he will always be able to meet the requirements of [illegible] given situation. His day to day activities will not always give evidence of this versatility, and it may sometimes come as a surprise.

MAIL ROOM

SECTION H.	FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

He is now getting teaching experience by teaching one class in Basic Russian and another in Russian Conversation.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Because of his age, he would like to have a tour of overseas service within the next two or three years, before he settles down here to a permanent assignment.

SECTION I.	DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	1	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

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SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

GENERAL

SECTION A.

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
TARASOFF Boris D.	2 Nov 1908	M	SD-OD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: OO/FDD/USSR Branch	6. OFFICIAL POSITION TITLE: Foreign Documents Officer		
7. GRADE: GS-7	8. DATE REPORT DUE IN OP: 11 Dec 1956	9. PERIOD COVERED BY THIS REPORT (Inclusive dates): June 56 - 20 Nov 56	

10. TYPE OF REPORT (Check one): X INITIAL / ANNUAL / REASSIGNMENT-SUPERVISOR / REASSIGNMENT-EMPLOYEE / SPECIAL (Specify)

CERTIFICATION

SECTION B.

1. FOR THE RATER: THIS REPORT [X] HAS ~~HAS NOT~~ BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT: ~~Supervisor temporarily in another office.~~

A. CHECK (X) APPROPRIATE STATEMENTS:

X	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.		IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER HAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.		I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
X	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
4 Dec 56	Rosamund E/ Deutsch *Rosamund E. Deutsch*	Chief, Industrial Section, USSR Branch

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY *[illegible]* DATE *12-11-56*

Posted Pos. Control *[illegible]*

Reviewed by PUD *[illegible] 12/19*

[ ] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
10 Dec 56	Talbot Bielefeldt *T. Bielefeldt*	Chief, USSR Branch

JOB PERFORMANCE EVALUATION

SECTION C.

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: **4**

1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

FORM NO. 45 (Part I) 1 NOV 55 — REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE.

SECRET

Performance (4)

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(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

OFFICE OF PERSONNEL

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MAIL ROOM

DIRECTIONS:
- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

Specific duty	Rating number	Specific duty	Rating number
SPECIFIC DUTY NO. 1 extracts information from Soviet documents	4	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2 compiles technical intelligence reports	5	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3 maintains files of machine models and plants	4	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

I feel that Mr. T. has not yet been on the job long enough to demonstrate his maximum capacities. Although he came with no background in his specialized field, he has shown considerable facility in acquiring technical information and building up his technical vocabulary. He has a good eye for intelligence. Although he has not native English fluency, his reports are pointed, concise, and, except for occasional minor points of grammar, very well expressed indeed. Owing to his persistence and application, he was rated second highest in a class in English usage. Soon after his EOD, the analyst whom Mr. T. was assisting was transferred, leaving him with full responsibility for covering a field which was still very new to him. He has done an exceedingly good job under the most unpropitious circumstances. He needs to develop fuller utilization of varied research methods, but this will be easier as he becomes more familiar with the materials and problems with which he has to deal. His native Russian fluency is a decided asset. He is calm, cooperative, and easy to work with.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 4

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY....WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? [X] YES [ ] NO. IF YES, EXPLAIN FULLY:

His native Russian fluency might be better utilized in some other type of position, although his performance on his present job is entirely satisfactory.

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SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) TARASOFF (First) Boris (Middle) D.
2. DATE OF BIRTH: 2 Nov 1908
3. SEX: M
4. SERVICE DESIGNATION: SD-OD
5. OFFICE DIVISION/BRANCH OF ASSIGNMENT: OO/FDD/USSR Branch
6. OFFICIAL POSITION TITLE: Foreign Documents Officer
7. GRADE: GS-7
8. DATE REPORT DUE IN OP: 11 Dec 1956
9. PERIOD COVERED BY THIS REPORT (Inclusive dates): June 1956 - 20 Nov 56
10. TYPE OF REPORT (Check one): X INITIAL / ANNUAL / REASSIGNMENT-SUPERVISOR / REASSIGNMENT-EMPLOYEE / SPECIAL (Specify)

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED
A. THIS DATE: 4 Dec 56
B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR: Rosamund E. Deutsch Rosamund E. Deutsch
C. SUPERVISOR'S OFFICIAL TITLE: Chief, Industrial Section, USSR Branch

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO
A. THIS DATE: 10 Dec 1956
B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL: Talbot Bielefeldt T. Bielefeldt
C. OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief, USSR Branch

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 3

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? ☐ Yes ☐ No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	0	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	0	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	0	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify) For the reasons stated on the Performance Report, I feel it is not possible to make a fair estimate of his supervisory potential at this time.

FORM NO. 45 (Part II) 1 NOV 55 REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE.

SECRET

Potential (4)

14-00000

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

4 months

OFFICE OF PERSONNEL
DEC 10 12 AM '56
MAIL ROOM

4. COMMENTS CONCERNING POTENTIAL

I feel ~~xx~~ very definitely that Mr. Tarasoff's overall potentials are greater than he has had an opportunity to show thus far. This will doubtless be reflected in his next evaluation.

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Since Mr. T. has been on duty such a short time, present plans are simply to give him further training in his present job and to allow him to develop to his maximum capacity there. He will soon be enrolled in the I.O.C.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

His native Russian fluency should be taken into account.

REVIEWING OFFICIAL'S COMMENTS: I do not think he so nearly average in all respects as indicated in Sec. I, below. I do not know him well enough to disagree with most of the ratings, but I would rate him "4" on items 7, 15 and 29, at least. Quiet, unobtrusive, modest, cooperative. Have seen few indications of initiative, but such not to be expected while he is learning a new job; no reason to assume incapable of initiative. T.Bielefeldt

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
3	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	3	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	3	15. RESPONDS WELL TO SUPERVISION	3	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	3	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
3	9. GETS THINGS DONE	3	19. THINKS CLEARLY	3	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

MEMORANDUM FOR: Director of Personnel

THROUGH : CSPS
CCS/NOC
Office of Security
CI Staff

SUBJECT : Summary of Agency Employment - Mr. Boris D. Tarasoff. [redacted]

1. Mr. Boris D. Tarasoff, a Translator/Transcriber with the Agency since February 1956, will retire effective 30 November 1970. Your approval is requested for him to use the attached employment history.

2. For your information, we have been advised by the Mexico City Station that once Mr. Tarasoff has retired to Guadalajara, Mexico, except for establishing new social relationships, he will probably not be asked to go into any detail about his past cover jobs that would require anyone to call upon these firms for backstopping confirmation. In the event he should become involved in any post-retirement activities that might require checking into his past, Mr. Tarasoff will contact Headquarters for instructions.

Richard B. Wright
Chief, WH Support

Attachment:
Employment Resume

SECRET

14-00000

SECRET

SUBJECT: Summary of Agency Employment - Mr. Boris D. Tarasoff, [redacted]

CONCUR:

C/CSPS — Date: 4 Nov 70

C/CCS — Date: 6 Nov 70

Director of Security — Date: 10 Nov 70

for C/CI Staff — Date: 18 Nov 70

SECRET

GROUP 1
Excluded from automatic downgrading and declassification

14-00000

1956-1959: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from $500.00 to 1,000.00 per month.

I was employed by USJPRS Bureau of Standards, Dept. of Commerce, Wash, D.C.,
1959-1963: ~~I joined USJPRS on Western Avenue in Washington, D.C., which is a company under contract to the Dept. of State, the Dept. of Defense and on occasion to the Dept. of the Interior (fish hatcheries division)~~. I worked as an analyst and translator, at home most of the time, translating and analyzing articles from newspapers and technical magazines. I was paid $8.00 for 1,000 words for ordinary material, $10.00 for technical and $12.00 for scientific subjects. Also, I was ~~hired~~ utilized by the Dept. of State to be an interpreter for two Soviet delegations at $25.00 per diem plus expenses. I spent five weeks with each of them.

1963-1970: After leaving USJPRS I came to Mexico with my wife and children to avoid the weather extremes of the USA XXXXXXXX and to look into possibilities of profitable investments that could aid me financially after my retirement. My income during this period came from annuities and the moneys lent to my brother-in-law in Cleveland, Ohio, who is a successful real estate man and the owner of an amusement machines business (Cadillac Music Co.) in which I had invested some money previously. ~~I was also connected by mail with a Linguistics Studies firm, Room 212, 419 Boylston St., Boston 16, Mass. Frequently some of my friends from USJPRS would send me some special articles for translation. I would charge the above organizations in accordance with the time spent in translating. This amounted to roughly $10,000.00 a year.~~

H MMT-10577

1956-1959: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from $500.00 to 1,000.00 per month.

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ELECTION, DECLINATION, OR WAIVER OF LIFE INSURANCE COVERAGE FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM	IMPORTANT AGENCY INSTRUCTIONS ON BACK OF ORIGINAL

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last) (first) (middle)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
[illegible] [redacted]	1908	
EMPLOYING DEPARTMENT OR AGENCY [illegible]	LOCATION (City, State, ZIP Code)	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here if you WANT BOTH optional and regular insurance — ☐ (A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the $10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you DO NOT WANT OPTIONAL but do want regular insurance — ☒ (B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the $10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you WANT NEITHER regular nor optional insurance — ☐ (C)

WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the $10,000 additional optional insurance unless I have the regular insurance.

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB," THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE (do not print)

X [redacted]

DATE

14 February 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

[illegible]

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

STANDARD FORM No. 176-T
JANUARY 1968
(For use only until April 14, 1968)
176-201

3 JUN 1965

MEMORANDUM FOR: [redacted]

SUBJECT : Retirement Planning

1. The established policy of the Agency favors early retirement of its employees who, as you know, are normally expected to retire when they become eligible for a full annuity. The prospect of retirement deserves serious thought and planning, and you should therefore know that you will be eligible for retirement, according to our records, during **November, 1970.**

2. Planning ahead can bring about, with each passing year, definite progress toward your retirement goals. The Agency is anxious to assist you in planning for your retirement. It is even more important, as an employee, that you begin now to plan for this occasion.

3. You deserve to know as much as possible about the general subject of retirement and more specifically about the retirement policy itself, your annuity, life and health insurance protection, opportunities for other employment, Social Security benefits, and educational materials available on the subject. The Agency feels that this type of information and advisory service should be made available to you at least five years prior to the date of your eligibility.

4. You are requested to call the Executive Secretary of the Board, Mr. Howard G. Phillips, on extension 6872 to arrange an appropriate time to discuss any plans you may have and benefits available to you upon retirement.

/s/ Howard G. Phillips

Lawrence R. Houston
Chairman
Agency Retirement Board

14-00000

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE — FOR HEADQUARTERS USE ONLY

NAME OF EMPLOYEE (use pseudo only if 54)	DATE (from item 5-1)	NAME OF SUPERVISOR (true)	DATE (from item 5-2)
[redacted]	15 Oct '64	Herbert Manell	22 Oct 1964
DATE RECEIVED [redacted]	DISPATCH NUMBER:	DATE RECEIVED BY CAREER SERVICE:	
[illegible signature]	HMMT-4961		

TO BE COMPLETED BY EMPLOYEE

1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
1908	D	Intell Officer GS-11	Mexico D.F. Mexico	

6a. DATE OF PCS ARRIVAL IN FIELD	6b. REQUESTED DATE OF DEPARTURE	6c. EXPECTED DATE OF FIRST CHECK-IN AT HQ	6d. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE
5 June 1963	5-6 Dec. 1965	13 Dec 1965	15 Jan. 1966

7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:

Wife - 43
Son - 17

8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:

There are no health or other personal circumstances perventing a return to post or assignment to another foreign post. However two factors, of operational and personal nature, should be considered: Subject and family have already initiated and are in the process of completing the relatively complicated procedure of legalizing their continued residency in Mexico as "rentistas" (retired persons). Secondly, Subject's son's secondary school education is being completed in Mexico. Transfer to another foreign post could negatively affect the completion of his secondary schooling.

9. (also attach personal cover questionnaire in accordance with CSI-F 240-8)

1. Translation and transcription of Soviet technical product.

2. Preparation of characterization and assessment studies on the local Soviet complement.

10. TRAINING DESIRED:
INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS

If returned to post for a second tour, continuation of Spanish language instruction.

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:

11a. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

N.A.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

[2] EXTEND TOUR 18 MONTHS AT CURRENT STATION TO ~~30 November 1966~~ (DATE)

[ ] BE ASSIGNED TO HQTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE ______ 2ND CHOICE ______ 3RD CHOICE ______

[3] BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE Spain 2ND CHOICE Uruguay 3RD CHOICE Buenos Aires

[1] RETURN TO MY CURRENT STATION (Please note that planned departure is Dec 65, due to factor that son finishes his school year on 30 Nov 65.)

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

The Station recommends and urges that Headquarters approve Subject's return to Station. His performance meets every Station requirement. For Subject's work, continuity is essential to obtain maximum effective product.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

WH Division recommends that FEINGLASS' tour of duty in Mexico City be extended until December 1965 as requested in section 6 B, and that he return for a second tour of duty following home leave.

DATE ______ TITLE C/WH/PERS SIGNATURE ROBERT D. CASHMAN

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:
Approved extension to end of 1965 followed by home leave and second tour.

15. EMPLOYEE NOTIFIED BY DISPATCH NO. HMMS-3905 DATED: 22 Dec 1964

CABLE NO. ______ DATED: ______

CAREER SERVICE REPRESENTATIVE: Dwight M. Collins (SIGNATURE) DATE: 22 Dec 1964

SECRET

CLASSIFIED MESSAGE

ORIG : C. Bustos
UNIT : WH/3/Mexico
EXT : 5940
DATE : 17 Feb 64

☐ INDEX
☐ NO INDEX
☐ FILE IN CS FILE NO.

SECRET

ROUTING
1 | 4
2 | 5
3 | 6

17 FEB 64 20 04z

TO : MEXICO CITY
FROM : DIRECTOR
CONF : WH-8
INFO : CCS-3, OP-2, CI/OA, VR

SIG CEN
DEFERRED
ROUTINE

TO MEXI INFO CITE DIR 01920

REF: MEXI 8219 (IN 19281)*

HDQS HAS POLICE STATEMENT OF GOOD CONDUCT FOR [redacted] HAS NOTARIZED STATEMENT FROM BANK ATTESTING ANNUAL DEPOSITS $5,500. SINCE BANK WOULD NOT INCLUDE IN LETTER MORE THAN ACTUAL DEPOSITS, HDQS OBTAINED NOTARIZED LETTER FROM COVER DIVISION NOTIONAL FIRM STATING FEINGLASS HAS YEARLY INCOME $6,000 FROM VARIOUS INVESTMENT SOURCES HANDLED BY THEM. HDQS PLANNING MAIL THESE THREE DOCS TO MEXI CONSULATE ASKING THEM AUTHENTICATE DOCUMENTS AND MAIL TO PO BOX WASHINGTON WHICH USED BY DYVOUR. UPON RECEIPT HDQS WILL POUCH MEXI.

END OF MESSAGE

*WH Comment: Requested what action Hdqs taking to get bank statement for FEINGLASS to facilitate his processing a rentista petition.

CCG/NC Baladeau (by phone)
WH/PERS ~~Baladeau~~ Renehan (by phone)

COORDINATING OFFICERS

J. C. KING
C/WHD
RELEASING OFFICER

J. M. WHITTEN
C/WH/3
AUTHENTICATING OFFICER

GROUP 1
Excluded from automatic downgrading and declassification

SECRET

Copy No.

[illegible]

[redacted]

15 JUN 1963

Mr. [redacted]

Dear Mr. [redacted]

[illegible] have been [illegible] to you while [illegible] and obligations [illegible]

2. [illegible] as [illegible] Staff Agent Personnel [illegible] $8575.00 [illegible] GS 11[3] [illegible] allowances and [illegible] variations [illegible]

(a) [illegible] your cover [illegible] the gross [illegible] from this organization [illegible] except as [illegible] Staff Agent [illegible] to be remitted [illegible] period [illegible] specified.

(b) Your Federal income taxes will be withheld and reported in conformance with HR 20-[illegible] or any subsequent regulations or procedures promulgated [illegible] For your information [illegible] payments due you Federal income taxes [illegible] when added to the income tax withholdings [illegible] normally made from your [illegible] with this organization [illegible] you will be [illegible] to make [illegible] with HR 20-66 [illegible] [illegible] procedures to be followed [illegible] taxes imposed upon you.

(c) This organization [illegible] you an amount equal [illegible] your gross salary [illegible] Fund. This amount will be [illegible] this organization [illegible] you will be [illegible] satisfactio[illegible]

d) [illegible] gross [illegible] allowance wi[illegible]

[illegible] position [illegible] Security For such contr[illegible] contributions for [illegible] and [illegible] may be consi[illegible]

14-00000

such case a [illegible] you receive as a result of your participation in such program [illegible] be returned to this organization. Whether participation in a particular cover facility program is involuntary will be determined by this organization.

2. Nonofficial Cover Premium Pay. You are hereby authorized Nonofficial Cover Premium Pay in conformance with applicable organizational issuances. For your information currently this premium pay is ten per cent [illegible] of your base salary [illegible] additional taxable compensation to you and [illegible] payable for that period of time you are assigned under [illegible] [illegible]

3. [illegible] You are hereby authorized an equaliza- [illegible] with [illegible] applicable organization issuances.

4. [illegible] You [illegible] entitled to travel, transportation [illegible] with [illegible] regulations of this organization [illegible] integrated personnel will be [illegible] with [illegible] their cover organizations [illegible]

5. [illegible] You hereby agree that your assignment abroad will be for a minimum of two years from the date of your arrival at your permanent post of [illegible] such assignment shall be sooner terminated by the Government for its convenience. Your violation of such agreement may result in regulatory travel penalties. HR 22-6 provides that if the agreement is violated during the first year of duty abroad, [illegible] expenditures for travel and transportation to the post, including per diem while at headquarters and storage of effects, shall be reimbursed by the employee. If the agreement is violated after the first year of duty, but before the completion of the minimum tour agreed to above, return travel at Government expense shall not be allowed.

AGREED [redacted]

6. [illegible] You will be required to keep forever secret this Supplement and all information which [illegible] by reason hereof (unless released [illegible] by the Government [illegible] obligation), with full knowledge that [illegible] may subject you to criminal prosecution under the Espionage Laws dated 25 June 1948, as amended, and other applicable laws and regulations.

[illegible]ED STATES GOVERNMENT

[illegible] Officer

SECRET

CONTRACT INFORMATION AND CHECK LIST

INSTRUCTIONS: [illegible] 20-1000 and 20-1000-1 for guidance. Complete all items, inserting "N/A" when items are not applicable. Forward original and two copies for preparation of contract.

- CASE OFFICER: [illegible]
- DIVISION: [illegible]
- TELEPHONE EXTENSION: [illegible]
- DATE: [illegible] 1963

SECTION I — GENERAL

1. NAME [X] PSEUDO [ ] TRUE
   [illegible]
   [redacted]
2A. PROJECT:
2B. PERMANENT STATION: Mexico City, Mexico
3. ALLOTMENT NO.: 3135-5700-1000
3A. FUNDS: [ ] V [X] UV
4. SLOT NO.:
5. PREVIOUS CIA PSEUDONYM OR ALIASES: None
6. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. [X] YES [ ] NO (If yes, describe and include dates and salary.)
   Staff employee 20 Feb 1956 - Present GS-11
7. SECURITY CLEARANCE (Type and date): Staff
7A. MEDICAL CLEARANCE: [X] OBTAINED [ ] INITIATED [ ] NOT REQ'D.
8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" [X] YES [ ] NO
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT [X] YES [ ] NO
10. PROPOSED CATEGORY (Contract agent, contract employee, etc.): Staff Agent

SECTION II — PERSONAL DATA

11. CITIZENSHIP: [illegible]
12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN [ ] YES [ ] NO
13. AGE: [illegible]
14. DATE OF BIRTH (Month, day, year): [illegible]
15. LEGAL RESIDENCE (City and state or country): Washington, D.C.
16. CURRENT RESIDENCE (City and state or country): 5109 45th St., N.W. Wash., D.C.
17. MARITAL STATUS (Check as appropriate): [ ] SINGLE [X] MARRIED [ ] WIDOWED [ ] ANNULLED [ ] SEPARATED [ ] DIVORCED
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE:
    Wife, 40
    Son, 14
    Dau, 17
19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY [X] YES [ ] NO
    RELATIONSHIP:
    Brother
    Wife

SECTION III — U.S. MILITARY STATUS

20. RESERVE: No
21. VETERAN: Yes
22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat): N.A.
23. BRANCH OF SERVICE: U.S. Army
24. RANK OR GRADE: Enl.
25. DRAFT ELIGIBLE [ ] YES [X] NO
26. DRAFT DEFERMENT OBTAINED BY CIA [ ] YES [X] NO

SECTION IV — COMPENSATION

27. BASIC SALARY: GS-11 3 $8575
28. POST DIFFERENTIAL: ---
29. COVER (Breakdown, if any): ---
30. FEDERAL TAX WITHHOLDING:

COVER		CIA	
[ ]	YES	[X]	YES
[ ]	NO	[ ]	NO

SECTION V — ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)

31. QUARTERS w/family $3,000
32. POST: ---
33. OTHER: Allowances applicable to staff agent under non-official cover.
34. COVER (Breakdown, if any): ---

SECTION VI — TRAVEL

35. TYPES [X] PCS [ ] DOMESTIC OPERATIONAL [ ] FOREIGN OPERATIONAL
36. WITH DEPENDENTS [X] YES [ ] NO
37. HHE TO BE SHIPPED [X] YES [ ] NO
37A. HHE TO BE STORED [X] YES [ ] NO
38. PERSONAL VEHICLE TO BE SHIPPED [ ] YES [X] NO
39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL [ ] YES [X] NO
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH

Wife, U.S., 40, 5 May 1923
Son, U.S., 14, 20 Mar 1949
Dau, U.S., 17, 22 Dec 1945

Approved [illegible] Agent Panel
3 June 63
D W Collins
Secretary, [illegible] Agent Panel

41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH [X] CIA REGULATIONS [ ] COVER POLICIES AND PROCEDURES

SECTION VII — OPERATIONAL EXPENSES

42. PURCHASE OF INFORMATION: Yes
43. ENTERTAINMENT: Yes
44. OTHER:
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)

NOTE: SEE INSTRUCTIONS ON FIRST SHEET.

CASE OFFICER: [illegible] | DIVISION: [illegible]
TELEPHONE EXTENSION: [illegible] | DATE: 16 May 1963

SECTION VIII — OTHER BENEFITS

46. BENEFITS (See R 20-615, R 20-620, R 20-670, R 20-1000, and HB 20-620-1, HB 20-1000-1 and/or successor regulations for benefits applicable to various categories of contract personnel.)

All benefits applicable to Staff Agent
Non-official cover premium pay.

SECTION IX — COVER ACTIVITY

47. STATUS (Check): PROPOSED [ ] ESTABLISHED [X]
48. TYPE (Check): PROPRIETARY [ ] SUBSIDIZED [ ] CULTURAL [ ] EDUCATIONAL [ ] COMMERCIAL [ ] MILITARY [ ] TOURIST [X] OTHER [ ]

49. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS: NA [ ] YES [ ] NO [ ] COMPLETE [ ] PARTIAL

SECTION X — OFFSET OF INCOME

50. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.) [X] TOTAL [ ] PARTIAL [ ] NONE

SECTION XI — TERM

51. DURATION: Indefinite — DAYS / MONTHS / YEARS
52. EFFECTIVE DATE: 31 May 1963
53. RENEWABLE: [X] YES [ ] NO
54. TERMINATION NOTICE (Number of days): ---
55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION: Per Agency regulation [X] YES [ ] NO

SECTION XII — FUNCTION

56. PRIMARY FUNCTION (CI, FI, PP, other): FI

SECTION XIII — DUTIES

57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED

Translator - Russian, Spanish

SECTION XIV — QUALIFICATIONS

58. EXPERIENCE

20 Feb 56 - Sep 1962 - FDD/USSR Branch/ Hqs
Sep 62 - Present - Full time Spanish Language Training

59. EDUCATION (Check Highest Level Attained): [ ] GRADE SCHOOL [X] HIGH SCHOOL GRADUATE [ ] TRADE SCHOOL GRADUATE [ ] BUSINESS SCHOOL GRADUATE [X] COMMERCIAL SCHOOL GRADUATE [X] COLLEGE (No degree) [ ] COLLEGE DEGREE [ ] POST GRADUATE [ ] MA [ ] PhD

60. LANGUAGE COMPETENCY (Check Appropriate Degree Competency)

LANGUAGE	SPEAK Fluent	SPEAK Average	SPEAK Poor	WRITE Fluent	WRITE Average	WRITE Poor	READ Fluent	READ Average	READ Poor
Russian	X			X			X		
Spanish		X			X			X	
All Slavic languages intermediate on Agency exams									

61. INDIVIDUAL'S COUNTRY OF ORIGIN: Russia

62. AREA KNOWLEDGE

USSR, Turkey, All Western Europe in war, 6 mos. Mexico

SECTION XV — EMPLOYMENT PRIOR TO CIA

63. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING.

See staff employee official file

SECTION XVI — ADDITIONAL INFORMATION

64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)

[ ] OVER

APPROVAL

[illegible] | TOTAL | [illegible] DATE | TYPED NAME & SIGNATURE

STANDARD FORM 144
JANUARY 1952
U. S. CIVIL SERVICE COMMISSION

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for *leave purposes* and retention credits for *reduction in force*. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I.—EMPLOYEE'S STATEMENT

1. NAME (*Last, first, middle initial*): Tarasoff, Boris Dimitri

2. DATE OF BIRTH: 2 Nov. 1908

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENTS (*Do not include military service.*)

NAME AND LOCATION OF AGENCY	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	TYPE OF APPOINTMENT IF KNOWN
CIA	56	02	20				

4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."

BRANCH	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	DISCHARGE (Hon. or dishon.?)
U. S. ARMY	1941	2	3	1945	Oct	20	Honorable

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? ☐ YES ☑ NO
IF ANSWER IS "YES," LIST FOLLOWING INFORMATION.

TYPE IF KNOWN (LWOP, Furl, Susp, AWOL, Mer Mar)	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	TOTAL YEARS	MONTHS	DAYS

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? ☐ YES ☐ NO
(*If answer is "Yes," in what agency were you employed at the time status was acquired?*)

7. ARE YOU:
A. THE WIFE OF A DISABLED VETERAN? ☐ YES ☐ NO
B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? ☐ YES ☐ NO
C. THE UNREMARRIED WIDOW OF A VETERAN? ☐ YES ☐ NO

PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE

9. RETENTION GROUP

10. CSC STATUS (*For permanent employees only*) ☐ YES ☐ NO

11. SERVICE — YEAR / MONTH / DAY

12. TOTAL SERVICE: 4 yrs. 8 mo. 18 days

13. NONCREDITABLE SERVICE (*Leave purposes only*):

14. NONCREDITABLE SERVICE (*RIF purposes only*):

15. REEMPLOYMENT RIGHTS ☐ YES ☐ NO

16. RETENTION RIGHTS ☐ YES ☐ NO

17. EXPIRATION DATE OF RETENTION RIGHTS

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.
I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

20 Feb. 1956 (DATE) — Boris D. Tarasoff (SIGNATURE)

Subscribed and sworn to before me on this 20th day of Feb. (MONTH) 1956 at Washington, D. C. (CITY) (STATE)

SEAL — [signature]

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

(OVER)

16—00430-1

14-00000

PART III.—DETERMINING CREDITABLE SERVICE AND SERVICE COMPUTATION DATE FOR LEAVE PURPOSES

	YEARS	MONTHS	DAYS
TOTAL SERVICE (*Item 13*)			
NONCREDITABLE SERVICE (*Item 13*)			
CREDITABLE SERVICE (*Leave purposes*)			

ENTRANCE ON DUTY DATE (*Present agency*)	56	02	20
LESS CREDITABLE SERVICE (*Leave purposes*)	4	08	18
SERVICE COMPUTATION DATE (*Leave purposes*)	51	06	02

verified 4/19/57

PART IV.—DETERMINING CREDITABLE SERVICE AND SERVICE COMPUTATION DATE FOR REDUCTION IN FORCE PURPOSES

(To be completed only in those cases when the amount of creditable service for reduction in force purposes differs from the amount creditable for leave purposes)

	YEARS	MONTHS	DAYS
TOTAL SERVICE (*Item 13*)			
NONCREDITABLE SERVICE (*Item 14*)			
CREDITABLE SERVICE (*RIF purposes*)			

ENTRANCE ON DUTY DATE (*Present agency*)			
LESS CREDITABLE SERVICE (*RIF purposes*)			
SERVICE COMPUTATION DATE (*RIF purposes*) (*Enter as the "service computation date" on the employee's "Service Record Card," SF-7*)			

REMARKS

U. S. GOVERNMENT PRINTING OFFICE 16—66459-1

CONFIDENTIAL
(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last)	(First)	(Middle)	SOCIAL SECURITY NUMBER
TARASOFF	BORIS	DIMITRI	079-05-9624

1. RESIDENCE DATA

PLACE OF RESIDENCE WHEN INITIALLY APPOINTED: 5109 - 45 St. N.W., Wash D.C.	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad): 5109 - 45 St. N.W., Wash. D.C.
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE: as above	HOME LEAVE RESIDENCE: as above

2. MARITAL STATUS *(Check one)*

SINGLE	MARRIED	SEPARATED	DIVORCED	WIDOWED	ANNULLED
	✓				

IF MARRIED, PLACE OF MARRIAGE: Cleveland, Ohio	DATE OF MARRIAGE
IF DIVORCED, PLACE OF DIVORCE DECREE: na	DATE OF DECREE
IF WIDOWED, PLACE SPOUSE DIED: na	DATE SPOUSE DIED

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S): na

3. MEMBERS OF FAMILY

NAME OF SPOUSE	ADDRESS (No., Street, City, Zone, State)	TELEPHONE NO.	
Anna	5109 - 45 St., N.W. Wash D.C.	363-1944	
NAMES OF CHILDREN	**ADDRESS**	**SEX**	**DATE OF BIRTH**
Barbara	as above	f	22 Dec 45
Raymond		m	20 Mar 49
NAME OF FATHER (Or male guardian)	**ADDRESS**	**TELEPHONE NO.**	
TARASOFF, DIMITRI	deceased	—	
NAME OF MOTHER (Or female guardian)	**ADDRESS**	**TELEPHONE NO.**	
TARASOFF, [illegible]	deceased	—	

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY. Mrs. E.C. CORNELLA

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

NAME (Mr., Mrs., Miss) (Last-First-Middle): CORNELLA, HENRY Mrs	RELATIONSHIP: SISTER-IN-LAW
HOME ADDRESS (No., Street, City, Zone, State): 31599 GATESMILLS BLVD, PEPPERPIKE, OHIO	HOME TELEPHONE NUMBER
BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE	BUSINESS TELEPHONE & EXTENSION

Question		
IS THE INDIVIDUAL NAMED ABOVE WITTING OF YOUR AGENCY AFFILIATION? *(If "No" give name and address of organization he believes you work for.)*	YES	X
	NO	
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF? *(If "No" give name and address of person, if any, who can make such decisions in case of emergency.)*	YES	X
	NO	
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? *(If answer is "No" explain why in item 6.)*	YES	X
	NO	

The persons named in item 3 above may also be notified in case of emergency. If such notification is not desirable because of health or other reasons, please so state in item 6 on the reverse side of this form.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

CONFIDENTIAL

(When Filled In)

5. VOLUNTARY ENTRIES
Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.
NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED. Union Trust Company [illegible] Columbia Boris D. + Anna Ta[illegible]off
HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? ☒ YES ☐ NO. (If "Yes" where is document located?) in our own possession
HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? ☒ YES ☐ NO. (If "Yes" give name(s) and address) [illegible] [illegible] [illegible] Blvd [illegible], Ohio
HAVE YOU EXECUTED A POWER OF ATTORNEY? ☐ YES ☒ NO. (If "Yes", who possess the power of attorney?)

6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED AT	DATE	SIGNATURE
Washington D.C.	29 May 1963	Boris D Ta[illegible]

CONFIDENTIAL

CERTIFICATE OF ATTENDANCE

I certify that on MAR 15 1956 (DATE) I have attended the Induction Course specified by Regulation 25-110.

BORIS DIMITRI TARASOFF
(NAME) - Please print

☐ CLERICAL ☐ STENOGRAPHIC ☑ OTHER

OFFICE DDP / FI

GS- 7 (Grade)

FORM NO. 487 REPLACES FORM 31-121
1 FEB 55 WHICH MAY BE USED.

(6)

STANDARD FORM 61 (REVISED AUGUST 1962)
PROMULGATED BY CIVIL SERVICE COMMISSION
FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—*Before swearing to these appointment affidavits, you should read and understand the attached information for appointee*

CENTRAL INTELLIGENCE AGENCY (Department or agency) ______ (Bureau or division) Washington, D. C. (Place of employment)

I, Boris Dimitri Tarasoff, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

20 Feb. 1956 (Date of entrance on duty) — Boris D. Tarasoff (Signature of appointee)

Subscribed and sworn before me this 20th day of Feb., A. D. 1956,

at Washington, D. C. (City) ______ (State)

[SEAL] — (Signature of officer) — Appointment Clerk (Title)

NOTE.—*If the oath is taken before a Notary Public the date of expiration of his commission should be shown.*

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (street and number, city and State)
WESLEY HALL 426 21st STR. N.W. WASHINGTON, D.C.

2. (A) DATE OF BIRTH
NOV. 2 1905.

(B) PLACE OF BIRTH (city or town and State or country)
EKATERINOSLAV RUSSIA

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY	(B) RELATIONSHIP	(C) STREET AND NUMBER, CITY AND STATE	(D) TELEPHONE NO.
ANNA TARASOFF	WIFE	16315 BEVIL WAY, SAN LEANDRO CALIF.	BR 6-0172

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? ☐ YES ☒ NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MARRIED (Check one)	SINGLE
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X	
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes", give details in Item 10.*		X
7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.*		X
8. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes", give in Item 10 the name and address of employer, date and reason in each case.*		X
9. HAVE YOU BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED $25 OR LESS, OR FORFEITED COLLATERAL OF $25 OR LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT? *If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court, (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		X

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO.	WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY
	HAVE YOU RECEIVED OR DO YOU EXPECT TO RECEIVE A LUMP SUM [illegible] FEDERAL OR D.C. GOVERNMENT [illegible]?
	☐ YES ☐ NO
	HAS LEAVE [illegible] BY SUCH PAYMENT EXPIRED?
	☐ YES ☐ NO

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) *Identity of appointee.*—It is the duty of the appointing officer to guard against impersonation and to determine beyond reasonable doubt that the appointee is the same person whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and other pertinent papers. If the appointee qualified in a written examination, the signature on this form should be compared with the signature on the declaration sheet, which was signed in the examination room. His physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) *Age.*—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) *Citizenship.*—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) *Members of Family.*—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members of family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

U. S. GOVERNMENT PRINTING OFFICE 16—58100-8

EMP#	NAME	SCHD-GR	SD	ORG	AA-ITEM
019477	[redacted]	GS -12	D	MH	AA0810500310

AE0100014936	AB0020200023	EC004ZUZ1845	VF061ZUXXX45
EC00G99HRK45	VJ06G99HBK45	VR00G99HAF23	TA04G99HAU26
TC00G99HAK54	FM004SAUXA56	PH206SYXJK51	FL005SYKAA40
BK5070000467	BQ2110111459	BQ2740504457	BQ301 60
BQ361 59	BQ5111111459	BQ5455555357	BC5733433257
BQ6033433257	ZYP169690000	ZM5 XXXXXX69	

Retired Nov 1979
"Not Recd for Retcave"

[illegible] (F)

S-E-C-R-E-T

FEB

SECRET

119477 PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT Return to QAB 1A02 Curie

THIS DATE 1957

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

DATE 25 OCT 1957

SECTION I — GENERAL

1. FULL NAME (Last-First-Middle): TARASOFF, BORIS DIMITRI

2. CURRENT ADDRESS (No., Street, City, Zone, State)	3. PERMANENT ADDRESS (No., Street, City, Zone, State)
2819 - Gainsville Str. S.E. Washington, D.C.	2819 - Gainsville Str. S.E. Washington, D.C.

4. HOME TELEPHONE NUMBER	5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE
LUdlow 4-1380	Washington, D.C., U.S.A.

SECTION II — PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.	2. RELATIONSHIP
Tarasoff, Anna	wife

3. HOME ADDRESS (No., Street, City, Zone, State, Country): 2819 - Gainsville Str. Washington, D.C., U.S.A.

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE: 2430 - E Street, Washington, D.C.

5. HOME TELEPHONE NUMBER	6. BUSINESS TELEPHONE NUMBER	7. BUSINESS TELEPHONE EXTENSION
LUdlow 4-1380	EXecutive 3 - 6115	8491

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.

SECTION III — MARITAL STATUS

1. CHECK (X) ONE: [ ] SINGLE [X] MARRIED [ ] WIDOWED [ ] SEPARATED [ ] DIVORCED [ ] ANNULLED

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME (First)	(Middle)	(Maiden)	(Last)
Anna		Adamoviez	Tarasoff

4. DATE OF MARRIAGE	5. PLACE OF MARRIAGE (City, State, Country)
10 March 1945	Cleveland, Ohio

6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country): 13610 - Benwood Ave., Cleveland, Ohio, U.S.A.

CODED FOR QUALIFICATIONS DATE 2 OCT 1957

7. LIVING	8. DATE OF DEATH	9. CAUSE OF DEATH
X YES [ ] NO		

10. CURRENT ADDRESS (Give last address, if deceased): 2819 - Gainsville Str., S.E., Washington, D.C.

11. DATE OF BIRTH	12. PLACE OF BIRTH (City, State, Country)
5 May 1923	Cleveland, Ohio, U.S.A.

13. IF BORN OUTSIDE U.S.-DATE OF ENTRY	14. PLACE OF ENTRY

15. CITIZENSHIP (Country)	16. DATE ACQUIRED	17. WHERE ACQUIRED (City, State, Country)
U.S.A.	At birth	Cleveland, Ohio, U.S.A.

18. OCCUPATION	19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers)
Temporary clerical position	CIA

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country): 2430 - E Street, Washington, D.C.

SECTION III CONTINUED TO PAGE 2

SECRET
(When Filled In)

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE (From and To) BY MONTH AND YEAR
~~3 Feb 1941 - 20 Oct 1945~~

22. BRANCH OF SERVICE	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED
~~Army~~	~~U.S.A.~~

24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
2	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
3	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
4	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT

5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? [x] YES [ ] NO

2. IF YOUR ANSWER IS "NO" TO THE ABOVE, STATE SOURCES OF OTHER INCOME

3. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Anacostia National Bank	2844 - Alabama Ave, S.E., Washington, D.C

SECTION V CONTINUED TO PAGE 3

SECRET

SECRET
(When Filled In)

SECTION V CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? [X] YES [ ] NO

5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

I had been adjudged bankrupt by the U.S. District Court of New York on 29 Oct 1940 in the case of Orel Delicateesen, 1456 Lexington Ave. N.Y.C.

6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? [ ] YES [X] NO

7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS

8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? [ ] YES [X] NO IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

SECTION VI — CITIZENSHIP

1. PRESENT CITIZENSHIP (Country): U.S.A.

2. CITIZENSHIP ACQUIRED BY - CHECK (X) ONE: [ ] BIRTH [ ] MARRIAGE [X] OTHER (Specify): Naturalized

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? [ ] YES [X] NO

4. GIVE PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)

SECTION VII — EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

	LESS THAN HIGH SCHOOL GRADUATE		OVER TWO YEARS OF COLLEGE - NO DEGREE
	HIGH SCHOOL GRADUATE		BACHELOR'S DEGREE
	TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE		GRADUATE STUDY LEADING TO HIGHER DEGREE
X	TWO YEARS COLLEGE OR LESS		MASTER'S DEGREE / DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	DATES ATTENDED FROM	DATES ATTENDED TO	DEGREE REC'D	DATE REC'D	SEM/QTR. HOURS SPECIFY
Russian University of N.Y., N.Y.C.	General		1924	1926			

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED FROM	DATES ATTENDED TO	TOTAL MONTHS
Cooper Union Art School in New York City	Fine Arts	1927	1927	10
Cooper School of Art in Cleveland, Ohio	Commercial Art	1950	1951	21

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED FROM	DATES ATTENDED TO	TOTAL MONTHS
MITC Camp Richie, Md	CIC Course	1944	1945	2
University of Penn. Philad. Pa.	German Language, CIC	April	1945	1

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

Advanced CIC Course, Oberursel, Germany, in July 1945

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SECTION VIII — FOREIGN LANGUAGE ABILITIES

LANGUAGE (List below each language in which you possess any degree of competence. Indicate your proficiency to read, write or speak by placing a check (X) in the appropriate boxes)	EQUIVALENT TO NATIVE FLUENCY (R W S)	FLUENT BUT OBVIOUSLY FOREIGN (R W S)	ADEQUATE FOR RESEARCH (R W S)	ADEQUATE FOR TRAVEL (R W S)	LIMITED KNOWLEDGE (R W S)	NATIVE TO COUNTRY	PROLONGED RESIDENCE	CONTACT WITH PARENTS ETC.)	ACADEMIC STUDY (ALL LEVELS)

COMPETENCE - IN ORDER LISTED; HOW ACQUIRED; R - READ W - WRITE S - SPEAK

2. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION IX — GEOGRAPHIC AREA KNOWLEDGE

1. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE", INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY: RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
Russia (Ukraine)	General	1908 - 1920	Native			
Turkey (Istambul area)	General	1920 - 1923	Yes			
Germany (U.S.Zone)	General	May 1945 -Oct 1945				U.S. Army

2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

Russia - I am a native of that country
Turkey - I lived there as a stateless person for 3 years
Germany - I was with the U.S. Army of Occupation

SECTION X — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (W.P.M.)	2. SHORTHAND (W.P.M.)	3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM
30		GREGG / SPEEDWRITING / STENOTYPE / OTHER (Specify):

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.)

SECTION XI — SPECIAL QUALIFICATIONS

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH
Badminton - fair, Soccer - Fair, Photography - good, Philately - good, Oil-painting - good, Reading - good.

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK
My training and experience with the CIC would indicate the type of work for which I am best qualified.

3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MACHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.

5. FIRST LICENSE OR CERTIFICATE (Year of issue)	6. LATEST LICENSE OR CERTIFICATE (Year of issue)
–	

SECRET
(When Filled In)

SECTION XI CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIAL OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested) INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

Public Speaking and public relations experience on the Executive Board of Greater Alameda County C.I.O. Council

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

Chairman of the Circle of Youth "Russian Culture", New York, N.Y. 1937 - 1940
The National CIC Association, 1956 - present

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1
1. INCLUSIVE DATES (From- and To-): 2 Mar 1956 to 27 Jun 1956
2. GRADE: 7
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: DDP/FI/CI/ICD
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: none
5. OFFICIAL POSITION TITLE: Intelligence Assistant
6. DESCRIPTION OF DUTIES: Research, analysis, and translation of materials in the Russian Language, including extensive work with microfilmed materials.

2
1. INCLUSIVE DATES (From- and To-): 27 Jun 1956 - 9 Sep 1956
2. GRADE: 7
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: OO/FDD/BU
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: none
5. OFFICIAL POSITION TITLE: Intelligence Assistant
6. DESCRIPTION OF DUTIES: Reading newspapers and periodicals, abstracting information of intelligence value and compiling it into reports.

3
1. INCLUSIVE DATES (From- and To-): 9 Sep 1956 - present
2. GRADE: 7
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: OO/FDD/BU
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: none
5. OFFICIAL POSITION TITLE: Foreign Documents Officer
6. DESCRIPTION OF DUTIES: Abstraction of intelligence information from Soviet newspapers and periodicals and compiling it into reports.

4
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

5
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

(Use additional pages if required)

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(When Filled In)

SECTION XIII — CHILDREN AND OTHER DEPENDENTS

1. NUMBER OF CHILDREN (Including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. **2**

2. NUMBER OF OTHER DEPENDENTS (Including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. **1**

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

NAME	RELATIONSHIP	YEAR OF BIRTH	SEX M	SEX F	CITIZENSHIP	ADDRESS
~~Anna Tarasoff~~	~~wife~~	~~1923~~		~~x~~	~~USA~~	~~2819 - Gainsville Str. S.E., Washington, D.C.~~
Barbara Tarasoff	duaghter	1945		x	USA	same as above
Raymond Tarasoff	son	1949	x		USA	same as above

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

EOD Date: 20 Feb 1956

Places of residence:

18 Feb 1956 - 7 Jul 1956 — Wesley Hall, 1426 21st Str., Washington, N.W., D.C.

7 Jul 1956 - 1 Dec 1956 — 3605 - Minnesota Ave. S.E., Washington, D.C.

1 Dec 1956 - Present — 2819 - Gainsville Str. S.E., Washington, D.C.

DATE COMPLETED: 11 April 1957 | SIGNATURE OF EMPLOYEE: Boris D. Tarasoff

SECRET

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SECRECY AGREEMENT

June 12, 1955
Date

1. I am aware of the fact that the Central Intelligence Agency by reason of the sensitive nature of its work, must observe very strict security measures.

2. I agree to honor the requests of the Central Intelligence Agency relative to my application for employment or rendition of services whether it be accepted or rejected.

3. I agree not to inform anyone that I am being considered for a position in the Central Intelligence Agency, unless specifically authorized by a representative of the Central Intelligence Agency.

4. I agree not to disclose processing procedures I have observed in the Central Intelligence Agency.

5. I agree not to discuss by name or otherwise, any individuals with whom I have talked in the course of my application for employment to the Central Intelligence Agency.

Boris D. Tarasoff
Signature

[signature]
Witness

FORM NO. 270
1 OCT 54

(12)

PERSONAL HISTORY STATEMENT

14-00000

[illegible]. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST [illegible] YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALL PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT [illegible]

[illegible]

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[illegible]

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CONFIDENTIAL
(When Filled In)

STAFF AGENT CLEARANCE

DATE : 28 May 1963

YOUR REFERENCE: Request for Security Clearance dated 28 May 1963

CASE NO. : 104887

TO : Chief, Contract Personnel Division

ATTN. : Staff Agents Branch

SUBJECT [illegible] [redacted]

1. This is to advise that a security clearance is granted for the employment of the Subject as a Staff Agent, GS-11, by DDP/WH/3, in the capacity of

Operations Officer at Mexico City, Mexico.

2. If your office should desire at a later date to change the status or use of the Subject, a request to cover any proposed change should be submitted to this office.

3. Unless arrangements are made within 60 days for entrance on duty within 120 days, this Approval becomes invalid.

4. As a part of entrance on duty processing:

☐ A personal interview in the Office of Security must be arranged by your office.

[XX] A personal interview is not necessary.

☐

W. A. Osborne

CHIEF, PERSONNEL SECURITY DIVISION, OS

FORM 10-62 1989 **CONFIDENTIAL** (9-40)

CONFIDENTIAL

SECURITY INFORMATION

SECURITY APPROVAL

Date: 14 December 1955

Your Reference: C-1235 DDP FI

Case Number: 104887

TO: Chief, Records & Services Division
Personnel Office

FROM: Chief / Security Division
Personnel

SUBJECT: TARASOFF, Boris Dimitri

1. This is to advise you of security action in the subject case as indicated below:

☒ Security approval is granted the subject person for access to classified information.

☐ Provisional clearance for full duty with CIA is granted under the provisions of Paragraph D of Regulation 10-9 which provides for a temporary appointment pending completion of full security investigation.

☐ The Director of Central Intelligence has granted a provisional clearance for full duty with CIA under the provisions of paragraph H of Regulation 10-9

2. Unless the subject person enters on duty within 60 days from the above date, this approval becomes invalid.

3. Subject is to be polygraphed as part of EOD procedures.

E.B. McNamara advised 12/14/55 will call

Ermal P. Geiss
Ermal P. Geiss
/m

CONFIDENTIAL

FORM NO. 38-101
FEB 1952

(5)